



APEGA Innovation in Education Awards

Budget and Timeline Submission

Table of Contents

Proposed Budget	Participants	1
Activity Timeline	Proposed Budget	2
	Activity Timeline	3
Risk Mitigation	Risk Mitigation	5

Participants

Who will participate in this initiative?

In *Table 1*, please list the number of participating students and their grade level(s), Please state what the involvement of each group will be (for example, will they be the main participants, participate in only certain portions, etc.). Collaborative applications that include multiple teachers and classrooms are encouraged.

Table 1: Expected Participant Summary

Student Grade Level	Role in Project	Expected Number of Participating Students
EXAMPLE: Grade 7	Main participants	22
L	ТС	TAL

Proposed Budget

In *Table 2*, outline the items required to complete this project and the associated costs. Please refer to the information document for information regarding acceptable project expenses.

ltem	Detailed Description of Purpose	Approximate Date of Expense	Amount Requested
EXAMPLE: Aquarium Beads	The beads are needed for root stabilization when building our hydroponic gardening system	February 2022- March 2022	\$50.00
		TOTAL	

Activity Timeline

In *Table 3,* outline the expected duration of this initiative and the date when each step will be completed. The February to June rows are the only rows that must be filled out.

Month	Activities students will work on this month	Result(s) and deliverable(s) completed by the end of the month	Elements of student voice and choice in these activities	Impact on a local or global community
EXAMPLE: March 2022	Planting and maintaining plants in their hydroponics garden	Plants will begin to be cultivated and data will be collected regarding best practices and hydroponics techniques	Students decided on the plants they would have in their garden and how best to care for them	By testing and improving growing techniques in the agriculture industry students can help maximize food production for all
January 2023				
February 2023				

Table 3: Activity Timeline

March 2023		
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April 2023		
May 2023		

June 2023		

Risk Mitigation

In *Table* 4, list any risks that could impede project progress or success. List any challenges that might delay or prevent you from completing the project as planned, and detail how you will mitigate or respond to such challenges. *Please note that due to pandemic-related circumstances supply chain issues will likely occur.*

Table 4: Risk Mitigation

Description of Risk	Plan to Address Risk	Timeline Implications and Contingencies
Example: Supply chain issues prevent our materials from arriving on the expected date	We will research alternative and easy to find substitutes for the materials that may not arrive. Alternatively, we may adjust our initiative's timeline and complete x and y actions by the end of x month rather than y month.	Project completion date may be delayed to the fall as materials arrive later. By changing the timeline and/or materials used in the initiative x and y will change in scope/focus as follows and will be completed in x month instead of y month (as previously planned)