

Inter-Provincial Mobility Application – Professional Licensee

INSTRUCTIONS & SUPPLEMENTAL INFORMATION:

1. Create your myAPEGA account.
2. Please print clearly. Review the information below carefully and submit all the necessary supporting materials with your application form. Incomplete applications will not be processed.
3. Please e-mail your completed form and supporting documents to professionallicensee@apega.ca with the following subject line: **“Professional Licensee IPMA – First Name Last Name”**
4. You will pay for your application in the myAPEGA portal following the receipt of your documentation. **Application fees are non-refundable.** APEGA will contact you VIA email if you are not eligible to apply.
5. Once you receive your APEGA ID Number, you can check the status of your application by logging in to your myAPEGA portal and viewing your application under the membership tab.
6. All required documentation will need to be **completed and submitted** within 90 days from the receipt of your application confirmation email. Failure to do so will result in automatic withdrawal.

I wish to apply for registration as a (Choose only one):

Professional Licensee (Engineering)

Professional Licensee (Geoscience)

Personal Information

Last Name:

Full Given Name(s):

Preferred Name:

APEGA ID Number (Office Use Only)

DOB (MM/DD/YYYY)

Country of Birth

Canadian Citizen

Permanent Resident

Home Mailing Address

City

Province

Postal Code

Company Name

Business Mailing Address

City

Province

Postal Code

Email Address (Primary)			Email Address (Secondary)		
Phone Number One (This number is a cell phone)			Phone Number Two (This number is a cell phone)		
Preferred Mailing Address			Preferred Method of Contact		
Post-Secondary Education					
Institution	Location	Dates Attended (Mo./Yr.)	Graduation Date (Mo./Yr.)	Deg. Or Dipl.	Specialization or Discipline
		Fr:			
		To:			
		Fr:			
		To:			
		Fr:			
		To:			
Defined Scope of Practice					
Please enter your Defined Scope of Practice from your home association below:					
Interprovincial Mobility Information					
1. Is your application with APEGA required immediately (for employment or other third party need)?				Yes	No
If yes, please specify:					
2. Are you in good standing with your current organization (e.g. dues fully paid, CPD hours up to date, not struck, not suspended)?				Yes	No
If yes, please provide one of the following: - A copy of your annual membership card (with date) - A receipt of your annual dues payment - Any other official documentation from your home association that shows your membership is in good standing					

3. Are you currently a practicing member of the other association?		Yes	No
If no, what when did you become inactive?			
4. Have you ever been assigned any exams (such as technical), in another Canadian jurisdiction that are still outstanding?		Yes	No
If yes, please provide: Your decision letter from your home association			
Which exams are still outstanding?			
5. Do you currently have any restrictions on your license to practice?		Yes	No
If yes, please provide: Copies of the documents issued in the jurisdiction describing the restrictions			
Additionally, please specify:			
Character Declaration			
Part 1: Status of Registration			
1. Are you currently enrolled or registered in a Canadian engineering or geoscience professional licensing body (association) other than APEGA?		Yes	No
If yes, please specify which one:		Member Number	
2. Do you have a pending (in-progress) application with a Canadian engineering or geoscience professional licensing body (association) other than APEGA?		Yes	No
If yes, please specify which one:		Date of Application	
3. Have you ever been, or are currently, the subject of a suspension or undertaking or have otherwise had restrictions placed on your license to practice engineering or geoscience by a governing body of the profession outside of Alberta or Canada?		Yes	No
If yes, please specify:			

4. Have you ever been refused registration as a member of any Canadian engineering or geoscience professional licensing body (association)?		Yes	No
If yes, specify the reason and the association:			
Part 2: Character			
5. I have been involved in or am the subject of criminal, compliant, or disciplinary proceedings in any jurisdictions?		Yes	No
If yes, please specify which one:		Member Number	
6. I have plead guilty or been found to have committed any of the following: Note: Only mark yes for conduct that has not been pardoned . Mark no to this question if the below questions do not apply. You do not need to mark no to the sub-questions if no is marked here.		Yes	No
a. An indictable offense or summary conviction offence under any Act of the Parliament of Canada or any Act in any province of Canada		Yes	No
b. Unprofessional conduct or unskilled practice by any Canadian engineering or geoscience professional licensing body (association)		Yes	No
c. Unprofessional conduct or unskilled practice by any other Canadian professional licensing body		Yes	No
d. Negligence due to unskilled practice of engineering or geoscience in any civil action		Yes	No
e. Academic misconduct		Yes	No
If yes, please specify:			
7. I have plead guilty or been found to have committed unprofessional or unskilled practice outside of Canada , similar to any conduct described in Question 6 (only mark yes for conduct that has not been pardoned)?		Yes	No
If yes, please specify:			
8. I have had a civil judgement against me relating to fraud		Yes	No
9. I have disobeyed an order of a court		Yes	No

10. There are events, circumstances, or conditions, other than those mentioned above, that are potentially relevant to my competence to practise engineering or geoscience, including, without limitation, circumstances relating to chemical or substance abuse.	Yes No
11. Is there any other matter regarding that we should be aware of?	Yes No
If yes, please specify:	
If you have answered yes, please provide all supporting documentation	
Knowledge of Professional Law & Ethics	
I have passed the National Professional Practice Examination (NPPE) from the following certification association _____ on the _____ day of the month, _____ of the year _____. Note: If you have passed the NPPE with ASET on or after January 20, 2014, you are not required to write the exam again for your APEGA application	
I will pass the National Professional Practice Examination to fulfill the registration requirements. (Check this if you have not written and passed the NPPE exam or if you have passed it for ASET for any session prior to Jan 2014)	
Declaration	
I declare that, with my signature below, I have read, understood, and have answered truthfully and completely. I give APEGA permission to collect any information from other provincial professional regulatory organizations that may be required to verify the information provided and for these organizations to disclose my personal information to APEGA or request additional information from me to satisfy the requirements for registration with APEGA. I acknowledge that APEGA may disclose personal information about me contained within my application to APEGA to other provincial professional regulatory organizations regarding registering with APEGA. I give APEGA permission to release any information or records relevant to the application process to any individuals required to review my application as per the Personal Information Protection Act (PIPA). I declare that I am fully aware that failure to disclose omissions or inaccuracies on this application form may make me immediately subject to investigation by APEGA and a complaint to my current home association.	
Signature:	Date:

Checklist

- Creation of myAPEGA account
- Copy of member card with date, receipt, or other official documentation
- Copy of your Scope of Practice
- If applicable, decision letter from home association for any exams assigned
- If applicable, documentation from home association for restrictions on your license
- If applicable, any documentation related to Character
- Completed and signed application form

Comments

Payment

APPLICATION FEE (non-refundable)

Update Fee	250.00
GST (#106728603)	12.50
Total Payable	262.50

When your application has been processed, APEGA will create an order for your Interprovincial Mobility Application. You will receive an invoice in your myAPEGA portal to complete the payment.

Your application will not be sent for review until payment has been received.