



COUNCIL MEETING

October 11, 2023

8:00 a.m. - 4:30 p.m.

Windsor Boardroom, APEGA Office

Calgary, AB

MINUTES

Council Executive:

Manon Plante, CD1, P.Eng., MDS – President

Tracey Stock, KC, FEC, PEng, PhD – President Elect

Margaret Allan, FGC, FEC, P.Eng., P.Geo., MEng – Vice President

Lisa Doig, FEC, FGC (Hon.), P.Eng., MBA – Past President

Councillors:

Mihaela Ciulei, P.Eng. PMP, MEng

Claudia Gomez-Villeneuve, FEC, FGC (Hon), P.Eng. PMP, DTM, MEng

Lorna Harron, P.Eng., MEng, MBA

Geoffrey Kneller, CD, FEC, P.Eng., MBA

Wally Kozak, P.Eng.

Seema Makwana, P. Eng.

Dean Mullin, P.Eng., PhD

Jeffrey Priest, P.Eng., PhD

Wendy Shier, P.Geo., MSc

Devarsh Sood, P.Eng., PMP

Jason Vanderzwaag, FEC, P.Eng., LEED AP, PMP, MASc

Public Member

Mary Phillips-Rickey, FCPA, FCA

Directors:

Darcie Greggs, FGC, FEC (Hon), P.Geol., PhD, Geoscientists Canada Director

Natasha Avila, P.Eng., Engineers Canada Director

Tim Joseph, FCIM, P.Eng., PhD

Regrets:

Ken Hawrelko, FEC, P.Eng., MEng

Heather Kennedy, FCAE, P.Eng.

John Van der Put, FEC, FGC (Hon), P.Eng.

Staff:

Jay Nagendran, FCAE, FEC, FGC (Hon.), P.Eng., ICD.D, Registrar & CEO

John Corriveau, P.Eng., Acting RCEO, Deputy Registrar & Chief Regulatory Officer

Nancy Biamonte, ABC, Chief Professional Sustainability Officer
Krista Nelson-Marciano, MBA, Director, Business Performance
Yvan Boutin, Chief Financial & Corporate Officer
Zac Parsons, BCom, Senior Advisor & Director, Council Relations
Colette Fernandes, Council Relations Manager
P. H. A., Executive Assistant to Council
Dianne Johnstone, Senior Advisor & Director, Legislation & Government Relations
Amit Banerjee, Acting Director, Registration (Joined for items 6.0 and 7.0)

Speakers:

Frank George, FEC, FGC(Hon), P.Eng. Board of Examiners, Chair (Joined for items 6.0 and 7.0)

Council convened at 8:00 a.m. for an orientation session.

1.0 CALL TO ORDER

The Chair called the meeting to order at 10:27 a.m.

The Chair conducted a Land Acknowledgement and made opening remarks, reviewed the meeting agenda, Robert's Rules of Order, and document management.

2.0 COUNCIL MEETING CONDUCT

2.1 Council Code of Conduct

The Code of Conduct was included in the meeting package.

2.2 Code of Ethics

The Code of Ethics was included in the meeting package.

2.3 Declaration of Conflict of Interest

No conflicts of interest were declared.

3.0 ADOPTION OF THE MEETING AGENDA

CPD Discussion was added to the agenda as item 9.2.

[Motion 23-41](#)

Moved by Jason Vanderzwaag and seconded by Claudia Gomez-Villeneuve, THAT the agenda of the October 11, 2023, Council Meeting be adopted as amended.

Adopted unanimously.

4.0 CONSENT AGENDA

The following items were adopted as presented in the October 11, 2023, meeting package:

4.1 Statutory Board Appointments ([Motion 23-42](#))

4.2 Conditional Reinstatement Recommendations ([Motion 23-43](#))

4.3 Council Meeting Minutes, June 15, 2023 ([Motion 23-44](#))

4.4 Special Council Meeting Minutes, September 12, 2023 ([Motion 23-45](#))

5.0 REPORTS

The following reports were included in the meeting package as information:

5.1 President's Activity Report

5.2 Engineers Canada Report

5.3 Geoscientists Canada Report

5.4 E-votes Approved Since Last Council Meeting

5.4.1 Communications for Public Relations and Government Messaging

5.4.2 Amendment of June 2019 Motion One-Act-One-Regulator

5.5 Council & Committees 3-Year Schedule

5.6 Council Attendance

6.0 180-DAY FAIR REGISTRATION PRACTICE ACT INITIATIVES

The Deputy Registrar & Chief Regulatory Officer, the Acting Director, Registration, and the Chair of the Board of Examiners (BoE) presented an update on APEGA Registration Program issues, challenges, and timelines. The presentation focused on:

- Canadian Equivalent Experience Requirement
- Professional Governance Act (PGA)
- Fair Registration Practices Act (FRPA) Timeline Requirement
- Government of Alberta (GOA) Registration Audit

7.0 STATUTORY BOARD UPDATE

The chair of the BoE and the Acting Director, Registration presented an update on the work of the Board. The update included:

- Information about the BoE
- Application Volume Trends
- Achievements and Challenges
- Competency Based Assessment (CBA) 2.0
- Registration Process timelines

8.0 RCEO ORAL & WRITTEN REPORT

The RCEO answered questions submitted in advance by Councillors and delivered his report, which included the following highlights:

- Retirement of the Director of Registration.
- Adoption of the National Professional Practice Exam (NPPE) by eleven provincial regulators.
- Work underway to respond to the registration practices audit conducted by Deloitte.
- Compliance of registration timelines.
- Conversations with other regulators to explore streamlining Continuous Professional Development (CPD) nationally.
- Improvements to APEGA's CPD program.

- Monitoring of the 1-year Canadian experience requirement in other provinces.
- Discussions at the National CEO meeting about international qualification assessment.
- New legislation at NAPEG (Northwest Territories).
- Attendance to the commemorative dollar coin ceremony to honour Elise MacGill in Calgary.

9.0 NEW BUSINESS

9.1 Software Engineering

The Chair provided an update on the ongoing conversations with the GOA about Software Engineering.

9.2 CPD Modernization

The Deputy Registrar & Chief Regulatory Officer presented an update on CPD Modernization. The presentation included the following highlights:

- Background information about the CPD program.
- Evolution of CPD.
- Continuing Competency Learning Modules
- Implementation of Modules
- Expected Outcomes

10.0 ROUTINE BUSINESS OF COUNCIL

10.1 Executive Committee Report

The Chair of the Executive Committee provided a summary of the September 18, 2023, meeting.

10.2 Governance Committee Report

The Chair of the Governance Committee provided a summary of the August 28, 2023, meeting.

10.3 Policy and Standards Committee Report

The Chair of the Policy and Standards Committee provided a summary of the August 24, 2023, meeting and presented the following item for decision:

[Motion 23-46](#)

Moved by Claudia Gomez-Villeneuve and seconded by Lorna Harron, THAT Council approves the reinstatement application lists presented, as recommended by the Practice Review Board, and endorsed by the Policy & Standards Committee.

Adopted unanimously.

10.4 Strategy & Risk Committee Report

The Chair of the Strategy & Risk Committee provided a summary of the September 6, 2023, meeting.

10.5 Audit Committee Report

The Chair of the Audit Committee provided a summary of the September 14, 2023, meeting.

10.5.1 Q2 Financial Report and 2023 Forecast

The Chair of the Audit Committee presented an overview of the Q2 Financial Report and 2023 Forecast.

10.5.2 Member Dues

The Chair of the Audit Committee presented the following item for decision:

[Motion 23-47](#)

Moved by Wally Kozak and seconded by Jeffrey Priest, THAT Council approve:

- i. Member fee increase of \$54 effective July 1, 2024
- ii. Permit Holder fee increase of \$50 effective July 1, 2024.

Adopted unanimously.

10.6 Nominating Committee Update

The Past President provided an update on behalf of the Chair of the Nominating Committee on the nomination process, including the following highlights:

- Thirty applications for Council, including applications for Council Executive, were received.
- The Nominating Committee completed the pre-screening process.
- Interviews are being scheduled; nineteen applicants will be interviewed.

11.0 ITEMS FROM CONSENT AGENDA AND REPORTS THAT REQUIRE DISCUSSION

None.

12.0 ADJOURNMENT

The meeting was adjourned at 3:17 p.m.



COUNCIL MEETING

October 12, 2023

8:00 a.m. - 11:30 a.m.

Windsor Boardroom, APEGA Office

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MINUTES

Council Executive:

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Margaret Allan, FGC, FEC, P.Eng., P.Geo., MEng – Vice President

Lisa Doig, FEC, FGC (Hon.), P.Eng., MBA – Past President

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Natasha Avila, P.Eng., Engineers Canada Director

Tim Joseph, FCIM, P.Eng., PhD

Heather Kennedy, FCAE, P.Eng.

Regrets:

John Van der Put, FEC, FGC (Hon), P.Eng.

Staff:

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Zac Parsons, BCom, Senior Advisor & Director, Council Relations
Colette Fernandes, Council Relations Manager
P. H. A., Executive Assistant to Council
Dianne Johnstone, Senior Advisor & Director, Legislation & Government Relations

1.0 CALL TO ORDER

The Chair called the meeting to order at 8:04 a.m.

The Chair conducted a land acknowledgement and reviewed the meeting agenda, Robert's Rules of Order, and document management.

2.0 COUNCIL MEETING CONDUCT

2.1 Council Code of Conduct

The Code of Conduct was included in the meeting package.

2.2 Code of Ethics

The Code of Ethics was included in the meeting package.

2.3 Declaration of Conflict of Interest

No conflicts of interest were declared.

3.0 ADOPTION OF THE MEETING AGENDA

Items 4.0 and 5.0 have been switched.

[Motion 23-48](#)

Moved by Jeffrey Priest and seconded by Lorna Harron, THAT the agenda of the October 12, 2023, Council Meeting be adopted as amended.

Adopted unanimously.

4.0 EMERGING RISK

4.1 Regulation of Emerging Technologies

The Deputy Registrar & Chief Regulatory Officer presented an overview of regulation of engineering and emerging technologies, including the following highlights:

- Emerging technologies
- Regulating Licensed Professionals
- Self-Regulation

Council discussed the principle of self-regulation and registration pathways for professionals in emerging technologies.

5.0 NEW BUSINESS

5.1 Professional Governance Act Update

The Senior Advisor & Director, Legislation & Government Relations presented an update on conversations with government about the Professional Governance Act (PGA) and the initial steps to prepare in case the Act goes forward in the fall of 2023 or Spring of 2024, including the following highlights:

- Timeline
- Reactivation of the action plan
- Engagement required from Council for Bylaws updates.

6.0 EXECUTIVE SESSION (IN-CAMERA) (Council + RCEO)

Council met in-camera with the RCEO.

7.0 EXECUTIVE SESSION (IN_CAMERA) (Council Only)

Council met in-camera.

8.0 EXECUTIVE SESSION (IN-CAMERA) SUMMARY (Council + RCEO and Staff)

No summary was provided.

9.0 ADJOURNMENT

The meeting was adjourned at 11:30 a.m.