



COUNCIL MEETING

June 18, 2025

8:00 a.m. – 4:45 p.m.

Lindberg Boardroom, APEGA Office

Edmonton, AB

MINUTES

Council Executive:

Terri Steeves, P.Eng., ICD.D, FEC, FGC (Hon) – President and Council Chair

Dean Mullin, P.Eng., PhD, MBA, FEC, FGC(Hon) – President Elect

Jason Vanderzwaag, P.Eng., LEED AP, PMP, MASc, FEC – Vice President

Tracey Stock, KC, P.Eng., PhD, FEC, FGC (Hon) – Past President

Councillors:

Kari Anderson, P.Eng., FEC, FGC(Hon)

James Ferguson, P.Eng.

Alex Haluszka, P.Geo., MSc.

Ken Hawrelko, P.Eng., MEng, FEC

Doak Horne, P.Eng., LLB

Clodia Kanna-Laurent, P.Eng.

Bill King, P.Eng.

Geoffrey Kneller, CD, P.Eng., MBA, FEC

Seema Makwana, P.Eng.

Eric Potter, P.Eng., CEC, ACC

Wendy Shier, P.Geo., MSc

Public Members:

Ashley Andrade, CPA – Public Member

Grace Brittain, RN – Public Member

Afshan Mahmood – Public Member

Directors:

Darcie Greggs, P.Geol., PhD, FGC, FEC (Hon) - Geoscientists Canada Director

Tim Joseph, P.Eng., PhD, FCIM - Engineers Canada Director

John Van der Put, P.Eng., FEC, FGC (Hon) - Engineers Canada Director

Regrets:

Jeffrey Priest, P.Eng., PhD

Lisa Doig, P.Eng., MBA, FEC, FGC (Hon.) – Engineers Canada Director

Anjum Mullick, P.Eng. – Engineers Canada Director

Staff:

Paul Wynnyk, CMM, MSM, CD, P.Eng. - Registrar & CEO
Shar Anderson, P.Geo. - Acting Director, Conduct & Legislation
Yvan Boutin, CPA, CA - Chief Financial & Corporate Officer
Colette Fernandes - Council Relations Manager
P. H. A., MA - Executive Assistant to Council
Carol Kallio - Special Advisor to the Registrar & Chief Executive Officer
Zac Parsons, BCom, Senior Advisor & Director, Council Relations
Sanjay Rikhi, PMP - Senior Advisor & Director, Business Planning
Andy Smith, P.Eng. - Deputy Registrar & Chief Regulatory Officer
Lisa Stanley - Director, People Experience
Carole Stevenson-Roy, MBA, APR - Chief Professional Sustainability Officer

Speakers & Guests

Phillip Rizcallah – CEO, Engineers Canada (Joined for item 5.0)
Frank George P.Eng. – Chair, Board of Examiners (Joined for item 10.0)

1.0 CALL TO ORDER

The Chair called the meeting to order at 9:00 a.m.

The Chair conducted a Land Acknowledgement and made opening remarks.

The Chair reviewed the meeting agenda, Robert's Rules of Order, and document management.

2.0 COUNCIL MEETING CONDUCT

2.1 Members of APEGA Council Code of Conduct and Ethics Policy

The Members of APEGA Council Code of Conduct and Ethics Policy was included in the meeting package.

2.2 APEGA Council Guiding Principles for Effective Board Conduct

The APEGA Council Guiding Principles for Effective Board Conduct was included in the meeting package.

2.3 Declaration of Conflict of Interest

No conflicts of interest were declared.

3.0 ADOPTION OF THE MEETING AGENDA

Motion 25-30

Moved by Wendy Shier and seconded by Geoff Kneller THAT the agenda of the June 18, 2025, Council Meeting be adopted as presented.

Adopted unanimously.

4.0 ORIENTATION

4.1 Council Terms of Reference

The Council Terms of Reference (ToR) were included in the meeting package. There were no questions on the ToR.

4.2 Exploring the Members of APEGA Council Code of Conduct and Ethics Policy and the APEGA Council Guiding Principles for Effective Board Conduct

Council conducted a question-and-answer activity based on the Governance Framework, the Members of APEGA Council Code of Conduct and Ethics Policy, and the APEGA Council Guiding Principles for Effective Board Conduct.

4.3 Q&A of Online Orientation Modules

There were no questions about the Online Orientation Modules.

4.4 Case Studies

Council reviewed and discussed case studies that focused on the roles and responsibilities of Council and staff for various scenarios.

5.0 ENGINEERS CANADA GOVERNANCE REVIEW

The CEO of Engineers Canada provided an overview of the governance review the organization will be conducting in 2025 and 2026.

6.0 RCEO ORAL AND WRITTEN REPORT

The Registrar and CEO (RCEO) answered questions submitted in advance by Councillors and presented his report, which included the following highlights:

- Thanks to Past President Stock, President Steeves and Council for their support during onboarding.
- The Nexus conference had over one thousand participants.
- APEGA hosted the Statutory Board Volunteer Conference and Branch Orientation. Thanks to volunteers for their service to APEGA.
- The Executive Leadership Team (ELT) attended a retreat that focused on strategic planning and organizational culture.
- The RCEO traveled to Calgary to discuss the office closure decision with staff. The People Experience team is focused on working with staff throughout this change.
- The Professional Governance Act (PGA) received royal ascent on May 15. The implementation of the Act will be staggered in 2026. All Professional Regulatory Organizations (PROs) are expected to transition to the PGA by March 2027.
- Update on meetings with the CEO of the Association of Science & Engineering Technology Professionals (ASET).
- There were changes in cabinet by the Government of Alberta (GoA). The new responsible minister is Myles McDougal. The RCEO will meet with the Minister.
- APEGA continues to work to achieve 100% compliance with the Fair Registration Practices Act.
- APEGA concluded the practice review of the City of Calgary (CoC) in relation to the water main failure. The final report was shared with the CoC and APEGA published a news release on May 28.
- The Ivan Finley Award fund reached the endowment threshold.

- The RCEO attended the Engineers Canada meetings where there were discussions on labour mobility, the National Professional Practice Examination, and Continuous Professional Development (CPD).
- Engineers Canada will host the 30 by 30 Conference in Calgary in 2026 in partnership with APEGA and the Canadian Coalition of Women in Engineering, Science, Trades and Technology (CCWESTT).
- Calgary will host the International Geological Congress in 2028.

7.0 PGA INFORMATION

7.1 Status Update

The Deputy Registrar & Chief Regulatory Officer presented an update on the status of the PGA, which included the following highlights:

- Updates from the Government of Alberta
- Work conducted to date
- Current program status
- Risks
- Next Steps

7.2 Gap Analysis of PDD against PGA

The Deputy Registrar & Chief Regulatory Officer presented a gap analysis between the Policy Development Document (PDD) and the PGA.

7.3 Registrant Categories and Classes

The Deputy Registrar & Chief Regulatory Officer presented the proposed categories and classes of registrants that will be submitted to the GoA for consideration, which included a review of current vs new categories and classes and proposed post-nominals.

8.0 ROUTINE BUSINESS OF COUNCIL I

8.1 Audit Committee Report

The Chair of the Audit Committee provided a summary of the May 15, 2025, meeting. The highlights are included in the meeting package.

8.1.1 Q1 Financial Report Summary

The Chair of the Audit Committee presented the Q1 Financial Report Summary.

9.0 AGM FOLLOW UP

9.1 AGM Resolution

Council discussed the resolution that was approved by membership at the 2025 AGM which reads:

MOVED by Vincent Huang, P.Eng. from Alberta:

BE IT RESOLVED THAT the members of APEGA call upon the Council and Registrar to actively advocate, in collaboration with Engineers Canada and other provincial and territorial engineering regulators, for:

- *The harmonization of P.Eng. licensing application processes and assessment criteria across jurisdictions;*
- *The mutual recognition of CPD and professional ethics requirements, allowing credits and compliance to be transferable between regulators;*

- *The development and implementation of digital tools or national systems that facilitate license verification, CPD tracking, and interprovincial registration processes;*
- *A public-facing commitment to reducing regulatory duplication and trade barriers, consistent with national efforts to improve labour mobility.*

It was noted that APEGA already has some practices in place, such as the Inter-Provincial Mobility (IPMA) program, which has a response time of four days. There is consistency with Competency Based Assessment (CBA) across the country for engineers, however, not there yet for geoscientists. A Memorandum of Understanding (MoU) is signed with ten engineering regulators on recognition of Continuing Professional Development (CPD). Engagement with Engineers Canada on a national database is underway. APEGA has been doing outreach to public officials and other stakeholders to communicate the work on reducing barriers. APEGA will continue collaborating with national and provincial stakeholders on conversations for reducing labour mobility barriers.

10.0 2025 COUNCIL RETREAT FOLLOW UP

10.1 Compliance with Fair Registration Practices Act

The Deputy Registrar & Chief Regulatory Officer provided a legal opinion from APEGA's legal counsel on strategies to meet the 100% requirement of the Fair Registration Practices Act (FRPA). The recommendation is that APEGA continue working towards compliance with continuous process improvement. The priority is on meeting the intent of the legislation. The Board of Examiners (BoE) has identified specific actions that can be implemented.

10.2 Legislative Review – Permit Holder Loophole

The Deputy Registrar & Chief Regulatory Officer provided information on individual registrants that provide engineering work for employers that do not need a permit to practice. It is recommended that APEGA continues to endorse a change to the exclusive scope of practice in the APEGA-specific regulation of the PGA.

11.0 ADJOURNMENT

The meeting was adjourned at 4:50 p.m.



COUNCIL MEETING

June 19, 2025

8:00 a.m. - 3:45 p.m.

Lindberg Boardroom, APEGA Office

Edmonton, AB

MINUTES

Council Executive:

Terri Steeves, P.Eng., ICD.D, FEC, FGC (Hon) – President and Council Chair

Dean Mullin, P.Eng., PhD, MBA, FEC, FGC(Hon) – President Elect

Jason Vanderzwaag, P.Eng., LEED AP, PMP, MASc, FEC – Vice President

Tracey Stock, KC, P.Eng., PhD, FEC, FGC (Hon) – Past President

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James Ferguson, P.Eng.

Alex Haluszka, P.Geo., MSc.

Doak Horne, P.Eng., LLB

Clodia Kanna, P.Eng.

Bill King, P.Eng.

Geoffrey Kneller, CD, P.Eng., MBA, FEC

Seema Makwana, P.Eng.

Eric Potter, P.Eng., CEC, ACC

Wendy Shier, P.Geo., MSc

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Afshan Mahmood – Public Member

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Lisa Doig, P.Eng., MBA, FEC, FGC (Hon.) – Engineers Canada Director

Tim Joseph, P.Eng., PhD, FCIM - Engineers Canada Director

Anjum Mullick, P.Eng. – Engineers Canada Director

John Van der Put, P.Eng., FEC, FGC (Hon) - Engineers Canada Director

Regrets:

Ken Hawrelko, P.Eng., MEng, FEC

Jeffrey Priest, P.Eng., PhD

Grace Brittain, R.N. – Public Member

Staff:

Paul Wynnyk, CMM, MSM, CD, P.Eng. - Registrar & CEO
Shar Anderson, Acting Director, Conduct & Legislation
Yvan Boutin, CPA, CA - Chief Financial & Corporate Officer
Colette Fernandes - Council Relations Manager
P. H. A., MA - Executive Assistant to Council
Garth Jespersen – Director, Investigations (Joined for item 8.1)
Carol Kallio - Special Advisor to the Registrar & Chief Executive Officer
Zac Parsons, BCom, Senior Advisor & Director, Council Relations
Sanjay Rikhi, PMP - Senior Advisor & Director, Business Planning
Andy Smith, P.Eng. - Deputy Registrar & Chief Regulatory Officer
Lisa Stanley - Director, People Experience
Carole Stevenson-Roy, MBA, APR - Chief Professional Sustainability Officer

Speakers & Guests

Don Vokey, P.Eng. – Chair, Investigative Committee (Joined for item 8.1)

1.0 CALL TO ORDER

The Chair called the meeting to order at 8:30 a.m.

The Chair conducted a Land Acknowledgement and made opening remarks.

The Chair reviewed the meeting agenda, Robert's Rules of Order, and document management.

2.0 COUNCIL MEETING CONDUCT

2.1 Members of APEGA Council Code of Conduct and Ethics Policy

The Members of APEGA Council Code of Conduct and Ethics Policy was included in the meeting package.

2.2 APEGA Council Guiding Principles for Effective Board Conduct

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2.3 Declaration of Conflict of Interest

No conflicts of interest were declared.

3.0 ADOPTION OF THE MEETING AGENDA

Motion 25-31

Moved by James Ferguson and seconded by Bill King THAT the agenda of the June 19, 2025, Council Meeting be adopted as presented.

Adopted unanimously.

4.0 CONSENT AGENDA

The following items were approved as presented in the June 19, 2025, meeting package:

- 4.1 Statutory Board Appointments ([Motion 25-32](#))
- 4.2 Conditional Reinstatement Recommendations ([Motion 25-33](#))
- 4.3 Council Meeting Minutes, March 20, 2025 ([Motion 25-34](#))
- 4.4 Special Council Meeting Minutes, April 27, 2025 ([Motion 25-35](#))

5.0 REPORTS

The following reports were included in the meeting package as information:

- 5.1 President's Activity Report
- 5.2 Engineers Canada Report
- 5.3 Geoscientists Canada Report
- 5.4 Consulting Engineers of Alberta Report
- 5.5 eVotes conducted since last Council meeting:
 - Appointment of Deputy Registrar ([Motion 25-E02](#))
 - Apesland/CSA Engineering Injunction ([Motion 25-E03](#))
 - Appointment of Nominating Committee ([Motion 25-E04](#))
 - Appointment of Nominating Committee Chair ([Motion 25-E05](#))
 - Appointment of Clodia Kanna to Council Vacancy ([Motion 25-E06](#))
- 5.6 Council & Committees 3-Year Schedule
- 5.7 Council Attendance

6.0 ROUTINE BUSINESS OF COUNCIL

6.1 Executive Committee Report

The Chair of the Executive Committee provided a summary of the May 26, 2025, meeting. The highlights are included in the meeting package.

6.2 Governance Committee Report

The Chair of the Governance Committee provided a summary of the May 8, 2025, meeting. The highlights are included in the meeting package.

6.2.1 Results of Annual Council Assessment

The Chair of the Governance Committee presented the results of the Annual Council Assessment. Council discussed the feedback received in the survey.

6.3 Policy and Standards Committee Report

Goeff Kneller, in representation of the Chair of the Policy and Standards Committee (PSC), provided a summary of the May 6, 2025, meeting and presented the following motions:

[Motion 25-36](#)

Moved by Geoff Kneller and seconded by Doak Horne THAT Council approves the reinstatement application lists presented, as recommended by the Practice Review Board, and endorsed by the Policy & Standards Committee.

Approved unanimously.

Motion 25-37

Moved by Doak Horne and seconded by Geoff Kneller THAT Council authorizes the RCEO or their delegate to instruct APEGA's legal counsel to seek an injunction against Eagle Ridge Engineering and Construction Inc. with the Alberta Court of King's Bench, enjoining Eagle Ridge Engineering and Construction Inc. from contravening Part 1 of the EGP Act.

Approved unanimously.

6.4 Strategy & Risk Committee Report

The Chair of the Strategy & Risk Committee (SRC) provided a summary of the May 20, 2025, meeting. The highlights are included in the meeting package.

6.4.1 2025 Council Retreat Summary

The Chair of the SRC presented the 2025 Council Retreat Summary.

6.5 Nominating Committee Update

The Chair of the Nominating Committee presented an update which included the following highlights:

- The committee held its first meeting on June 16.
- The committee determined the attributes that will be prioritized for nominations.

6.6 RCEO Selection Task Force Final Report

The Chair of the RCEO Selection Task Force presented the final report and the following motion:

Motion 25-38

Moved by Jason Vanderzwaag and seconded by Tracey Stock THAT The RCEO Selection Task Force be disbanded as it has fulfilled its Terms of Reference and it is no longer required.

Approved unanimously.

7.0 HONORARY LIFE MEMBERSHIP

Council presented an Honorary Life Membership to Dr. Tim Joseph in recognition of his contributions to APEGA and the engineering and geoscience professions.

8.0 STATUTORY BOARD UPDATE

8.1 Investigative Committee

The Chair of the Investigative Committee (IC) and the Director, Investigations, presented an update on the committee's work, which included information on the committee's regulatory and discipline framework, an overview of the APEGA Code of Ethics and Rules of Conduct, the structure, role and powers of the committee, IC mandated restrictions, investigation outcomes, and key performance indicators.

The committee followed up on a conversation initiated at the 2025 Council Retreat on freedom of expression, which included an overview of the process to assess

complains, an overview of the Off Duty Conduct Policy, and case studies of regulatory complains related to freedom of expression in Canada.

The Deputy Registrar & Chief Regulatory Officer presented an overview of the changes to the Investigative Committee under the Professional Governance Act (PGA).

9.0 PGA - DECISIONS

9.1 Registrants Categories and Classes

Council discussed the proposed categories and classes, including the proposed post-nominals for APEGA registrants, that will be submitted to the Government of Alberta (GoA) for consideration under the PGA. The Deputy Registrar & chief Regulatory Officer answered questions from Councillors.

The PGA does not allow non-practicing registrants. Therefore, after careful deliberation, consensus was that APEGA do not pursue a “Retired” class and that the Life Member membership be removed. Consideration will be given to options to recognize those with long-standing service to the professions in a different manner.

[Motion 25-39](#)

Moved by Wendy Shier and seconded by James Ferguson THAT Council endorses the proposed registrant classes and post-nominals for APEGA registrants under the Professional Governance Act for consideration by the Government of Alberta.

Approved unanimously.

10.0 ITEMS FROM CONSENT AGENDA AND REPORTS THAT REQUIRE DISCUSSION

No items required discussion.

11.0 EXECUTIVE SESSION (In-camera) (Council + RCEO)

Council met in-camera with the RCEO.

12.0 EXECUTIVE SESSION (Council only)

Council met in-camera.

13.0 EXECUTIVE SESSION SUMMARY

No summary was provided.

14.0 ADJOURNMENT

The meeting was adjourned at 3:44 p.m.