



## **COUNCIL MEETING**

**March 21, 2018**

**Calgary (APEGA Office)**

**Windsor Room (22<sup>nd</sup> floor)**

**12:30 p.m. – 4:30 p.m.**

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## **MINUTES**

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### **PRESENT**

#### **Council Executive:**

Jane Tink, P.Eng., FEC, FGC (Hon.) – President

Nima Dorjee, P.Eng., FEC., FGC (Hon.) – President-Elect

Steve Hrudehy, P.Eng., PhD, DSc (Eng.), FEC, FCAE, FSRA – Past-President

#### **Councillors:**

Natasha Avila, P.Eng.

Jeff DiBattista, P.Eng., PhD, MBA, ICD.,.D

Jennifer Enns, P.Eng.

George Eynon, P.Geo., FGC, FEC (Hon.)

Darren Hardy, P.Eng.

Tim Joseph, P.Eng., PhD, FCIM

RaeAnne Leach, P.Eng.

Manon Plante, P.Eng., MDS

Jason Vanderzwaag, MASC, P.Eng., LEEDS AP, PMP

Emily Zhang, P.Eng., PMP

#### **Public Members:**

Georgeann Wilkin RN, LI.B

#### **Engineers Canada Directors:**

David Lynch, FCAE, FEIC, FCIC, FEC, FGC (Hon.), PhD, P.Eng.

#### **Geoscientists Canada Director:**

Colin Yeo, P.Geo., FGC, FEC (Hon.)

#### **Staff:**

Jay Nagendran, M.Sc., P.Eng., QEP, BCEE, FEC, Registrar & CEO

Jill Arbuthnott, Executive Assistant to Council

Joanne Blomert, Help Desk/SharePoint Administrator

Colette Fernandes, Executive Assistant to Director, Senior Advisor & Council Relations

Sharilee Fossum, MBA, CPA, CMA, ICD.D, Chief Financial & Administration Officer

Dianne Johnstone, CPP, Director of Legislative Review

Matt Oliver, CD, P.Eng., Deputy Registrar & Chief Regulatory Officer  
Katie Starratt, Director of Communications  
Mark Tokarik, P.Eng., LL.B., FEC, Senior Advisor, Legislation & Regulator Affairs  
Heidi Yang, P.Eng., FEC, FGC (Hon.), Chief Operating Officer

**Regrets:**

Lisa Doig, P. Eng., MBA, FEC, FGC (Hon.)  
Gary Faulkner, PhD, P.Eng.  
Brad Hayes, P.Geol., PhD, FGC, FEC (Hon.)  
Susan McRory, B.A., LI.B., A.R.C.T.  
Connie Parenteau, P.Eng., FEC, FGC (Hon.)  
Mary Phillips-Rickey, FCA  
John Rhind, P.Geol. – Vice-President  
Claudia Villeneuve, P.Eng., M.Eng., PMP, ACG

**1.0 CALL TO ORDER**

The Chair called the meeting to order at 12:35 p.m. This meeting was for discussion purposes only.

**2.0 DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared.

2.1 Council Code of Conduct

2.2 Code of Ethics

**3.0 ADOPTION OF MEETING AGENDA**

**MOTION 18-02**

***MOVED by Tim Joseph and seconded by George Eynon***, THAT the March 21, 2018, Council agenda be adopted as presented.

Number of votes in favour: 13/13

Necessary for adoption: 7/13

Motion unanimously adopted.

**4.0 LEGISLATIVE REVIEW**

4.1 Disclosure to Sister Associations (formerly Joint Notifications)

There was discussion on the proposed amendments to authorize APEGA to disclose certain complaint and investigation information to sister engineering and geoscience regulatory associations, and other professional associations, where a member is registered or is seeking registration. It was reiterated that the authority to disclose would be permissive not mandatory, meaning that APEGA may disclose the information, not must disclose it.

#### 4.2 Reciprocal Notifications (formerly Joint Notifications)

There was discussion on reciprocal notification between APEGA and other provincial regulators, including Occupational Health & Safety and the Alberta Energy Regulator, informing of incidents involving the practice of engineering or geoscience. It was noted that it is in the public interest these incidents be identified and investigated as quickly and thoroughly as possible by all relevant bodies, and that those bodies be able to communicate quickly and effectively with each other.

#### 4.3 Exemptions

##### 4.3.1 Sections 2(4)(a) & 5(2)(a)

There was discussion on proposed amendments to *EGP Act sections 2(4)(a) & 5(2)(a)* to improve public protection by requiring that the described work must be done under the direct supervision and control of a licensed professional “who is employed or engaged by a permit holder”.

##### 4.3.2 Section 2(4)(d)

There was discussion on a proposed amendment to *EGP Act 2(4)(d)* to improve public protection by requiring that an individual doing engineering work pursuant to legislation related to mines, minerals, pipelines, boilers and pressure vessels, building and safety codes must be licensed or certified under either that other legislation or under the *EGP Act*.

### 5.0 LEGISLATIVE REVIEW

#### 5.1 Exemptions

##### 5.1.1 Sections 2(4)(b) & 5(2)(b)

There was discussion on proposed amendments to the *EGP Act sections 2(4)(b) and 5(2)(b)* to clarify who can practice engineering and geoscience under the supervision and control of a licensed professional.

There was a request by Council to edit the diagram presented by the Senior Advisor, Legislation & Regulator Affairs, noting that E.I.T.'s and P.Tech. (Eng.)'s should be represented separately.

### 6.0 ASET DISCUSSION

There was an Executive Session (in-camera) discussion.

### 7.0 APEGA FOUNDATION

There was an Executive Session (in-camera) discussion.

### 8.0 ADJOURNMENT

The meeting adjourned at 4:05 p.m.



## **COUNCIL MEETING**

**March 22, 2018**

**Calgary (APEGA Office)**

**Windsor Room (22<sup>nd</sup> floor)**

**8:30 a.m. – 4:30 p.m.**

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## **MINUTES**

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### **PRESENT**

#### **Council Executive:**

Jane Tink, P.Eng., FEC, FGC (Hon.) – President

Nima Dorjee, P.Eng., FEC., FGC (Hon.) – President-Elect

John Rhind, P.Geol. – Vice-President

Steve Hrudey, P.Eng., PhD, DSc (Eng.), FEC, FCAE, FSRA – Past-President

#### **Councillors:**

Natasha Avila, P.Eng.

Jeff DiBattista, P.Eng., PhD, MBA, ICD,.D

Jennifer Enns, P.Eng.

George Eynon, P.Geo., FGC, FEC (Hon.)

Brad Hayes, P.Geol., PhD, FGC, FEC (Hon.)

Tim Joseph, P.Eng., PhD, FCIM

RaeAnne Leach, P.Eng.

Manon Plante, P.Eng., MDS

Jason Vanderzwaag, MASC, P.Eng., LEEDS AP, PMP

Claudia Villeneuve, P.Eng., M.Eng., PMP, ACG

Emily Zhang, P.Eng., PMP

#### **Public Members:**

Mary Phillips-Rickey, FCA

Georgeann Wilkin RN, LI.B

#### **Engineers Canada Directors:**

Lisa Doig, P. Eng., MBA, FEC, FGC (Hon.) (left at 11:15 a.m.)

Gary Faulkner, PhD, P.Eng.

David Lynch, FCAE, FEIC, FCIC, FEC, FGC (Hon.), PhD, P.Eng.

Connie Parenteau, P.Eng., FEC, FGC (Hon.)

#### **Geoscientists Canada Director:**

Colin Yeo, P.Geo., FGC, FEC (Hon.)

**Staff:**

Jay Nagendran, M.Sc., P.Eng., QEP, BCEE, FEC, Registrar & CEO  
Jill Arbuthnott, Executive Assistant to Council  
Joanne Blomert, Help Desk/SharePoint Administrator  
Colette Fernandes, Executive Assistant to Director, Senior Advisor & Council Relations  
Sharilee Fossum, MBA, CPA, CMA, ICD.D, Chief Financial & Administration Officer  
Dianne Johnstone, CPP, Director of Legislative Review  
Marcie Moline, RPF, Quality Manager (via video conference for item 10.1)  
Krista Nelson-Marciano, Director of Business Performance (via video conference for item 6.0)  
Matt Oliver, CD, P.Eng., Deputy Registrar & Chief Regulatory Officer (CRO)  
Dale Ozdoba, P.Eng., Professional Practice Advisor (via video conference for item 10.2)  
Katie Starratt, Director of Communications  
Mark Tokarik, P.Eng., LL.B., FEC, Senior Advisor, Legislation & Regulator Affairs  
Heidi Yang, P.Eng., FEC, FGC (Hon.), Chief Operating Officer

**Special Guests:**

Annette Bergeron, P.Eng. MBA, FEC, Incoming President, Engineers Canada  
Clayton Bos, P.Eng. – Medicine Hat Branch Chair  
Kim Chin, E.I.T. – Peace Region Branch Chair  
Tony Chong, P.Eng., CRO & Deputy Registrar, EGBC (via video conference for item 8.0)  
Ann English, P.Eng., CEO & Registrar, EGBC (via video conference for item 8.0)  
Kyle Fodchuk, P.Eng. – Edmonton Branch Chair  
Andrew Francis, E.I.T. – Lakeland Branch Chair  
Tim Hohm, P. Eng. – Newly Elected Councillor  
Roya Iranitalab, P.Eng. – Fort McMurray Branch Chair (left at 12:00 p.m.)  
Tibor Kaldor, P.Eng., FEC, FGC (Hon.) – Calgary Branch Chair  
Russ Kinghorn, MBA, FEC, P.Eng., IntPE, President, Engineers Canada  
Wally Kozak, P.Eng. – Newly Elected Councillor (arrived at 9:00 a.m.)  
Peter Myers, P.Eng., Incoming President, APEGA Foundation  
Bob Rundle, P.Eng., PMP – Newly Elected Councillor (left at 12:30 p.m.),  
Mike Shaikh, CA, Board of Directors Member, APEGA Foundation  
Mike Smyth, P.Eng., FEC, FGC (Hon.), President, APEGA Foundation

**Regrets:**

Darren Hardy, P.Eng.  
Susan McRory, B.A., LI.B., A.R.C.T.

**1.0 CALL TO ORDER**

The Chair called the meeting to order at 8:35 a.m.

There were special guests in attendance which included President Russ Kinghorn and Incoming President Annette Bergeron of Engineers Canada. Mr. Kinghorn provided comments on the value of self-regulation.

## 2.0 DECLARATION OF CONFLICT OF INTEREST

The following Council members recused themselves for item #12.3 – Nominating Committee Report;

Mr. Brad Hayes, P.Geol., PhD, FGC, FEC (Hon.)  
Ms. RaeAnne Leach, P.Eng.  
Ms. Connie Parenteau, P.Eng., FEC, FGC (Hon.)  
Mr. Colin Yeo, P.Geo., FGC, FEC (Hon.)  
Ms. Jane Tink, P.Eng., FEC, FGC (Hon.)

2.1 Council Code of Conduct

2.2 Code of Ethics

## 3.0 ADOPTION OF MEETING AGENDA

### MOTION 18-03

**MOVED by Tim Joseph and seconded by George Eynon**, THAT the March 22, 2018, Council agenda be adopted as presented.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

## 4.0 COUNCIL MINUTES APPROVAL

4.1 Council Minutes – November 30, 2017

### MOTION 18-04

**MOVED by Brad Hayes and seconded by Natasha Avila**, THAT the minutes of the November 30, 2017, Council meeting be approved by Council.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

4.2 APEGA/AAA Joint Board of Practice Minutes (February 2, 2018)

### MOTION 18-05

**MOVED by Jennifer Enns and seconded by RaeAnne Leach**, THAT the minutes of the February 2, 2018, APEGA/AAA Joint Board of Practice Council meeting be approved by Council.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

## 5.0 CONSENT AGENDA

The Consent Agenda was approved as presented; the following items were included in the formal motion shown below:

### 5.7 Statutory Board Appointments

#### **5.7 Moved and Seconded That**

The recommended Statutory Board Appointments reviewed and endorsed by the Governance Committee on February 26, 2018, be approved by Council.

### 5.8 Reinstatement Recommendations

#### **5.8 Moved and Seconded That**

The recommended members for Reinstatement, reviewed and endorsed by the Policies and Standards Taskforce on, February 28, 2018, be approved by Council.

### 5.10 APEGA/AAA Joint Board of Practice

#### **5.10 Moved and Seconded That**

Council approve the registration of the joint firm application for a certificate of authorization made by DNA Architecture + Engineering Ltd. as recommended by the Joint Board of Practice.

#### **MOTION 18-06**

***MOVED by Manon Plante and seconded by Natasha Avila, THAT the Consent Agenda be adopted as presented.***

Number of votes in favour: 16/16

Necessary for adoption: 9/16

Motion unanimously adopted.

## 6.0 REGISTRAR & CEO'S VERBAL UPDATE

After introducing the new Director of Communications, Katie Starratt, the Registrar and CEO (RCEO) spoke to his written report, which was provided to Council in the agenda package on March 14, 2018.

The President and the RCEO met with both Minister Gray and Deputy Minister Parr, on separate occasions, to discuss APEGA's legislative renewal. Deputy Minister Parr suggested APEGA seek non-binding mediation expertise to help the legislative renewal process move forward. Council supported the RCEO in APEGA's pursuit for mediation with ASET.

The RCEO, along with the Deputy Registrar and CRO, and the Director of Legislative Review, have met with three Members of the Legislative Assembly (MLA) representing the United Conservative Party (UCP) of Alberta, as well as an impromptu meeting with Jason Kenney, leader of the UCP, to discuss APEGA's legislative renewal. These discussions went very well.

APEGA has been approached by a professor at MacEwan University to participate in a study of resilience of newly graduated engineers progressing to full licensure, which can provide APEGA with insight into supporting new graduates. A suggestion from Council was made to add a diversity angle to the study, as well.

There has been positive work completed in APEGA's initiative to become a better regulator. Continuing Professional Development (CPD) and Permit to Practice reviews are initially taking longer than anticipated, due to response times from the Permit Holders themselves and not having Professional Practice and Management Plans (PPMP) in place. The Practice Review Board, has limited capacity and they are struggling to keep up with the demand for conducting the reviews.

APEGA has been asked to participate in an Engineers Canada task force determining Alternative Funding Models for Engineers Canada. The task force will consist of five board members and one CEO. Ms. Lisa Doig, P. Eng., MBA, FEC, FGC (Hon.) will be representing APEGA as a board member and Mr. Jay Nagendran M.Sc., P.Eng., QEP, BCEE, FEC, RCEO, will be the CEO representative. We are also participating in the Engineers Canada Governance review.

Ms. Nelson-Marciano, Director of Business Performance, joined the meeting to discuss the 2018-19 Council elections and the various challenges that arose. A communication for the membership is being created that will speak to the challenges. Council has requested that a mitigating plan be brought to either the June or September 2018 Council meeting.

It was noted that there is a newly formed project on how to better engage with members – Member Experience Project. Information gathering, on how membership can be better reached and engaged, has started at the staff level. There will be a session to gather information from members at the 2018 APEGA AGM and Annual Conference. Council members are encouraged to attend and promote this event to fellow professionals.

## 7.0 LEGISLATIVE REVIEW

### 7.1 Disclosure to Sister Associations (formerly Joint Investigations)

#### **MOTION 18-07**

***MOVED by Natasha Avila and seconded by Jeff DiBattista***, THAT we take from the table the joint investigation item relating to disclosing complaint information.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

#### **MOTION 18-08**

***MOVED by George Eynon and seconded by Jason Vanderzwaag***, THAT Council endorse that the legislation be amended to reflect the guiding principle that subject to criteria set by Council, the Registrar or Registrar's designate may disclose a complaint, the status of a complaint, and information about an investigation to engineering and geoscience associations outside Alberta and other



professional organizations to which the subject of an investigation is registered or is seeking registration.

Number of votes in favour: 14/16  
Number of votes opposed: 2/16  
Necessary for adoption: 9/16  
Motion adopted.

It is Council's intent that the exercise of the Registrar's authority to disclose will be guided by, and subject to, thresholds set in criteria established by Council and may vary depending on the severity of the potential harm to the public.

## 7.2 Reciprocal Notifications (formerly Joint Notifications)

### **MOTION 18-09**

***MOVED by Jennifer Enns and seconded by Brad Hayes***, THAT we take from the table the joint investigation item relating to memorandums of understanding respecting reciprocal notification of incidents, co-operation in investigations, and the sharing of information.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

Council agreed with the recommendation that no legislative amendment is required and that if the government, or its ministries or agencies, are prepared to voluntarily enter into reciprocal notification agreements or memorandums of understanding with APEGA, this can be accomplished under the current implied authority in the EGP Act.

## 7.3 Exemptions

### 7.3.1 Sections 2(4)(a) & 5(2)(a)

#### **MOTION 18-10**

***MOVED by Jennifer Enns and seconded by Tim Joseph***, THAT we take from the table Exemption items 2(4)(a) and 5(2)(a).

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

#### **MOTION 18-11**

***MOVED by Jennifer Enns and seconded by Jason Vanderzwaag***, THAT Council endorse that EGP Act 2(4)(a) and 5(2)(a) be amended to reflect the guiding principle that the described work must be done under the direct supervision and control of a licensed professional "who is employed or engaged by a permit holder".

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

7.3.2 2(4)(d)

**MOTION 18-12**

***MOVED by Tim Joseph and seconded by RaeAnne Leach***, THAT we take from the table Exemption item 2(4)(d).

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

**MOTION 18-13**

***MOVED by Manon Plante and seconded by George Eynon***, THAT Council endorse that s.2(4)(d) of the *Engineering and Geoscience Professions Act* be amended to reflect the guiding principle that an individual doing engineering work pursuant to legislation related to mines, minerals, pipelines, boilers and pressure vessels, building and safety codes must be licensed or certified under either that other legislation or under the *EGP Act*.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

7.3.3 Sections 2(4)(b) & 5(2)(b)

**MOTION 18-14**

***MOVED by Jennifer Enns and seconded by Tim Joseph***, THAT we take from the table Exemption items 2(4)(b) and 5(2)(b).

There was discussion that this item should remain on table until this exemption can be fully researched and given due consideration.

Number of votes in favour: 15/16  
Number of votes opposed: 1/16  
Necessary for adoption: 9/16  
Motion adopted.

**MOTION 18-15**

***MOVED by Jennifer Enns and seconded by Tim Joseph***, THAT Council endorse that the legislation be amended to reflect the guiding principle that the exemptions in EGP Act s.2(4)(b) and 5(2)(b) be revised to include any individual who is directly supervised by a licensed professional and who has post-secondary education related to engineering or geoscience, engineering or geoscience technician or technology, or a related discipline (e.g. environmental science, biology, chemistry, mathematics, physics); or who has relevant industry related training.

Number of votes in favour: 13/16  
Number of votes opposed: 3/16  
Necessary for adoption: 9/16  
Motion adopted.

It was noted that the wording of the motion is intended to assist the legislative drafters to capture the intent of the changes for this exemption.

**MOTION 18-16**

***MOVED by RaeAnne Leach and seconded by Jennifer Enns***, THAT Council endorse that the legislation be amended to reflect the guiding principle that supervision means immediate and direct supervision and guidance by a licensed professional who assumes all responsibility for the work.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

**8.0 UPDATE ON BC GOVERNMENT INITIATED AUDIT**

Ms. English, P.Eng., CEO & Registrar, and Mr. Chong, P.Eng., CRO & Deputy Registrar, of Engineers & Geoscientists British Columbia (EGBC) joined the meeting via WebEx to provide an update on the British Columbia government's initiated audit of EGBC.

**9.0 UPDATE TO APEGA FOUNDATION BYLAWS**

The President of the APEGA Foundation (AF), provided an update on recent activities and their current financial state.

The AF floored a motion to amend a bylaw, allowing APEGA Council the ability to only approve appointments to the Foundations Board of Directors, and not the general membership. In response, Council has requested visibility on the AF bylaws. These will be provided once approved at next AF board meeting.

**MOTION 18-17**

***MOVED by Jennifer Enns and seconded by Jason Vanderzwaag***, THAT Council endorses the proposed recommendation that the APEGA Foundation may update its bylaw 2.1(d) so that APEGA Council only approves appointments to the APEGA Foundation board of directors instead of the general membership. The revised bylaw will read:

“Appointment to the Society's Board of Directors shall be subject to ratification by the Council of APEGA.”

Number of votes in favour: 10/16  
Number of votes opposed: 5/16  
Number of votes abstained: 1/16

Necessary for adoption: 9/16  
Motion adopted.

## 10.0 PROGRESS UPDATES

### 10.1 QMS Update

An update to APEGA's Compass program; which provides direction to the organization, was provided.

### 10.2 Permit Holder Early Learnings

An update on the early learnings of the practice review system was provided.

## 11.0 AGM AGENDA

There was a question regarding item #16 – Review of 2018 Election Process and Announcement of Election Results and whether APEGA should anticipate any issues from the floor on the issues with the voting system. Staff advised that we will have talking points available to Council for this and other potential matters.

A discussion on whether we should be preparing to webcast the AGM to reach all members was held. Staff advised that they are working on a solution for the AGM and other potential opportunities to reach members.

### MOTION 18-18

***MOVED by Claudia Villeneuve and seconded by Jennifer Enns***, THAT Council approves the 2018 AGM Agenda as presented in the March 22, 2018 agenda package.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

## 12.0 ROUTINE BUSINESS OF COUNCIL

### 12.1 Audit Committee Report

The Chair of the Audit Committee spoke to the report, which was provided to Council in the agenda package on March 14, 2018.

### MOTION 18-19

***MOVED by Tim Joseph and seconded by Jennifer Enns***, THAT APEGA Council approve the 2017 draft Audited Financial Statements.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

**MOTION 18-20**

***MOVED by Manon Plante and seconded by Brad Hayes***, THAT APEGA Council approve the 2017 draft Audited Summary Financial Statements and include the statements in the 2017 Annual Report.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

**MOTION 18-21**

***MOVED by Jennifer Enns and seconded by Manon Plante***, THAT Council recommends to the membership the re-appointment of PricewaterhouseCoopers (PwC) as the 2018 auditors at the 2018 Annual General Meeting.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

12.2 Governance Committee Report

The Chair of the Governance Committee spoke to the report provided in the agenda package. There was discussion regarding pg.18 of the Governance Manual, Nominating Committee, first paragraph. The word “slate” is to be changed to “list”.

**MOTION 18-22**

***MOVED by Natasha Avila and seconded by Claudia Villeneuve***, THAT Council approve the updates to the Governance Manual, as endorsed by the Governance Committee on February 26, 2018.

Number of votes in favour: 16/16  
Necessary for adoption: 9/16  
Motion unanimously adopted.

12.3 Nominating Committee Report

Due to conflict of interest, the following Council members recused themselves:

Mr. Brad Hayes, P.Geol., PhD, FGC, FEC (Hon.)  
Ms. RaeAnne Leach, P.Eng.  
Ms. Connie Parenteau, P.Eng., FEC, FGC (Hon.)  
Mr. Colin Yeo, P.Geo., FGC, FEC (Hon.)  
Ms. Jane Tink, P.Eng., FEC, FGC (Hon.)

**MOTION 18-23**

***MOVED by Jennifer Enns and seconded by Claudia Villeneuve***, THAT Council recommend that the Membership approve the Nominating Committee roster for the 2018/19 Council Term.

Number of votes in favour: 14/14  
Necessary for adoption: 8/14  
Motion unanimously adopted.

12.4 Policy Standards Task Force Report

No report was provided.

**13.0 EXECUTIVE SESSION**

There was an Executive (in-camera) Session held.

**14.0 EXECUTIVE SESSION SUMMARY**

Council has requested staff to gather more information on the APEGA Foundation. This information is to include: what are the Foundations mission and mandate; what is the risk to the APEGA brand; to have a legal (should include ensuring that APEGA's brand is protected) and a strategic review done; would the Foundation still qualify as a charitable organization if the education section was taken away.

The next Executive Committee agenda and potentially the next Council meeting agenda should include a generative discussion on unemployed members. The Executive Committee will discuss this topic first and bring any talking points to the next Council meeting.

**15.0 ADJOURNMENT**

The meeting adjourned at 4:45 p.m.