



Approved

**COUNCIL MEETING**  
Thursday, June 13, 2013  
Lindberg Conference Centre  
Edmonton, Alberta

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## MINUTES

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### PRESENT

<b>President</b>	Colin Yeo, P.Geo.
<b>President-Elect</b>	Jim Gilliland, P.Eng., PhD, FEC
<b>Vice-President</b>	Connie Parenteau, P.Eng., FEC
<b>Councillors</b>	Brian Pearse, P.Eng. Brad Hayes, P.Geol. Chris Ketchum, P.Eng. Craig McFarland, P.Eng. George Jergeas, P.Eng., PhD Ginger Rogers, P.Geo. Heidi Yang, P.Eng., FEC John Van der Put, P.Eng., FEC Paul Knowles, P.Eng. Steve Hruday, P.Eng. Terri Steeves, P.Eng.
<b>Public Members</b>	Wenona Irving, P.Eng., FEC Gary Campbell, QC Mary Phillips-Rickey, CA
<b>Engineers Canada Directors</b>	Dick Walters, P.Eng., FEC Larry Staples, P.Eng., FEC
<b>Geoscientists Canada Director</b>	George Eynon, P.Geo.

**Branch Observers** Bill Thomas, P.Eng., Central Alberta  
Bob Rundle, P.Eng., Edmonton  
Malcolm Edirisinghe, P.Eng., Fort McMurray  
RaeAnne Leach, P.Eng., Peace River  
Spencer Torrie, P.Eng., Medicine Hat  
Tina Hoops, P.Eng., Calgary

**Staff** Mark Flint, P.Eng., Chief Executive Officer  
Al Schuld, P.Eng., FEC, Registrar  
Annamaria Rioux, Executive Assistant  
Dirk Kuntscher, B.Sc., CMA, Finance Manager  
Gavin Chan, P.Eng., Asst. Director of Professional Practice  
George Lee, FEC (Hon.), Editor of the PEG  
Jeannie Paterson, P.Eng., Asst. Director Regulatory  
Len Shrimpton, P.Eng., FEC, Senior Director Member Services  
Mark Tokarik, P.Eng., LLB, FEC, Deputy Registrar  
Michael Neth, P.Eng., Director of Operations  
Pat Lobregt, Director Executive & Government Relations  
Philip Mulder, Director Communications  
Ray Chopiuk, P.Eng., FEC, Director of Professional Practice  
Ross Plecash, P.Eng., FEC, Director of Corp Affairs & Investigations

**Minutes** Sharon Graham, Executive Assistant

## REGRETS

**Past President** Leah Lawrence, P.Eng.

**Public Member** Fred Stewart, QC

**Engineers Canada  
President** Jim Beckett, P.Eng., FEC

**Branch Observers** Ahmed Ali, P.Eng., Lethbridge  
Caitlyn Kennedy, E.I.T., Lakeland  
Justin McCrea, E.I.T., Vermilion River

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**1. CALL TO ORDER**

President, Colin Yeo, called the meeting to order at 10:14 a.m.

**2. APPROVAL OF THE MEETING AGENDA**

The agenda was approved as presented.

***Motion No. 13-29 MOVED BY CRAIG MCFARLAND AND SECONDED BY CHRIS KETCHUM  
THAT the Meeting Agenda be approved as presented.  
Motion No. 13-29 MOVED BY UNANIMOUS CONSENT***

**3. DECLARATION OF CONFLICT OF INTEREST**

Attendees were directed to the Volunteer Code of Conduct, Section C.

**4. GOVERNANCE MANUAL**

Members of Council were asked to sign the following declaration of support: "I have reviewed the Governance Manual, and I am aware of its contents, and will comply with the code of conduct and governance policies contained therein.

**5. CONSENT AGENDA**

***Motion No. 13-30 MOVED BY JOHN VAN DER PUT AND SECONDED BY HEIDI YANG  
THAT the Consent Agenda be accepted as presented  
Motion No. 13-30 ADOPTED BY UNANIMOUS CONSENT***

**6. ITEMS LIFTED FROM THE CONSENT AGENDA**

No items were lifted from the consent agenda.

**7. ROUTINE BUSINESS**

**7.1 Pension Committee**

Dave Chalcraft, Chair of the Pension Committee, summarized his report. The question from Council is whether there was an opportunity to make a one-time contribution to get above the solvency threshold and avoid the necessity of an annual actuarial review. Council was advised that they were already making the maximum contribution allowed.

***Motion No. 13-31 MOVED BY PAUL KNOWLES AND SECONDED BY MARY PHILLIPS-RICKEY  
THAT Council considers reviewing the governance of the APEGA pension plan, oversight responsibilities with a view to transitioning these responsibilities to the Audit Committee, and review the Terms of Reference to ensure they are appropriate and consistent with the on-going effort to improve APEGA's governance.  
Motion No. 13-31 ADOPTED***

There was discussion about steps, responsibilities, and division of labor should the governance of the APEGA pension plan be transitioned to the Audit Committee.

## 7.2 Finance Committee

John Van der Put, Chair of the Finance Committee, gave an overview of the report.

## 7.3 Engineers Canada Report

Engineers Canada Director Dick Walters, summarized events from the Engineers Canada Annual General Meeting held June 8, 2013.

## 7.4 Geoscientists Canada Report

Geoscientists Canada Director, George Eynon, P.Geo., reported on the Geoscientists Canada Annual General Meeting held June 1, 2013.

## 7.5 Branch Chairs' Report

Tina Hoops, Chair of the Calgary Branch, focused on highlights from the Branch Orientation that took place May 31, 2013 and June 1, 2013, with 53 attendees. The agenda included an overview of APEGA and Council, and a review of Branch roles.

Feedback was positive in regards to networking with individuals from other branches, and gaining information on events and activities of other branches. The suggestion was made to have an annual orientation.

Committee Chairs were encouraged to follow the example of the Finance Committee and have a Branch representative as a member on their committees.

## 7.6 Canadian Framework for Licensure

Deputy Registrar, Mark Tokarik, made a presentation on the Canadian Framework for Licensure (CFL) element, *Objects of the Engineering Acts*.

The point was made that while it is entirely appropriate for APEGA to promote the welfare of the professions, the organization does not exist to promote the interests of individual members.

## 7.7 Chief Executive Officer's Report

Mark Flint, CEO, referred to his written report, and gave an overview of the process used to determine the best office space for APEGA to occupy. Discussion followed regarding pros and cons of the final two options.

**Motion No. 13-32 MOVED BY GARY CAMPBELL AND SECONDED BY JOHN VAN DER PUT**

***THAT subject to the concurrence of the Audit Committee, Council authorize the CEO to:***

- commit to a ten year lease for approximately 38,500 useable square feet for Edmonton office space in either Scotia One or City Centre Mall; and***
- commit up to \$1.7M of the reserve fund for tenant improvements***

***Motion No. 13-32 ADOPTED***

CEO, Mark Flint, updated Council on his appearance as a witness before the Senate Standing Committee on Energy, the Environment and Natural Resources on June 11, 2013, in regards to a complaint by Evan Voke, professional member of APEGA.

## **7.8 President's Update**

President, Colin Yeo, presented the Council Committee Assignments.

### **Motion No. 13-33 MOVED BY STEVE HRUDEY AND SECONDED BY HEIDI YANG**

***THAT Council approve the appointment, for a one-year term of the Chair and Members of:***

- ***The Audit Committee***
- ***The Compensation Committee***
- ***The Finance Committee***
- ***The Geoscience Committee***
- ***The Governance Committee***
- ***The Public Issues Committee***
- ***The Strategic Planning Committee, and***
- ***The Women in APEGA Committee***

***As listed in the attached roster (7.8.1.1)***

***Motion No. 13-33 ADOPTED***

President Yeo also gave Council an update on the Annual General Meetings for Geoscientists Canada and Engineers Canada.

## **8. STRATEGIC DISCUSSION ITEMS**

### **8.1 Strategic Plan Performance Measures**

Deferred to the September Council meeting.

### **8.2 2014 Business Plan**

CEO, Mark Flint solicited guidance from Council on activities or initiatives for 2014.

## **9. GENERATIVE DISCUSSION ITEMS**

### **9.1 Learnings from the Charbonneau Commission**

President-Elect, Jim Gilliland, led discussion on possible future impacts for APEGA from the Charbonneau Commission.

## 9.2 Geoscience Committee

Ginger Rogers, Chair of the Geoscience Committee, summarized her written report on Incidental Practice (IP), including survey results. President, Colin Yeo, also had a presentation on feedback regarding IP. Discussion included the division of support amongst the Constituent Associations (CA) (due to monetary concerns, etc.), requirements of the various CA Acts, expectations of the government and the public, various definitions of practice, percentage of illegal practice, and equal treatment for engineers which would involve much larger numbers.

It was pointed out that, with APEGA as a signatory on the *2011 Memorandum of Understanding on Discipline and Enforcement*, it is difficult for CAs to reconcile APEGA's position on the MOU with the supportive stance on the IP initiative.

Staff will follow up with research on the requirements and costs of a path forward and report back in September.

## 9.3 Engineering Academic Credentials Assessment Task Force

Councillor, George Jergeas, introduced the concept of a Engineering Academic Credentials Assessment Task Force. The past number of years there has been a trend where the accreditation of international and domestic engineers has seen less emphasis on the soft issues of project management, business, leadership, communication, construction, etc. Forty percent of new graduates get their first jobs in the construction industry, but their experiences are considered irrelevant while courses and degrees in project management are not recognized at all. New graduates hesitate to enter the construction industry, in concern that their experience will not be recognized by the Board of Examiners, which could lead to an erosion of our membership in that sector.

**Action: President, Colin Yeo, and CEO, Mark Flint, offered to bring forward as information to the Board of Examiners at the meeting on June 21-22, 2013.**

**Action: Councillors George Jergeas and Paul Knowles volunteered to lead a Task Force that will present a position paper by the September Council meeting that Council will in turn present to the Board of Examiners.**

A show of hands indicated that Council was in favour of the suggested actions.

## 9.4 Future Legislation

Deferred to the September Council meeting

**10. COMPLETION OF SELF-ASSESSMENT FORM**

Everyone in attendance was asked to complete a Council Self-Assessment form and hand it in for review by Past President, Leah Lawrence, Chair of the Governance Committee.

**11. NEXT MEETING**

The next meeting of APEGA Council will be Thursday, September 19, 2013 in Calgary.

**12. ADJOURNMENT**

*Motion No. 13-34 MOVED BY GARY CAMPBELL AND SECONDED BY CRAIG MCFARLAND  
THAT Council adjourns the June 13, 2013 meeting at 3:56 p.m.  
Motion No. 13-34 MOVED BY UNANIMOUS CONSENT*

Signed by President, Colin Yeo P.Ge., FGC, FEC (Hon.)



Signed by Chief Executive Officer, Mark Flint, P.Eng.

