



APPROVED

COUNCIL MEETING
Thursday, December 6, 2012
Windsor Conference Centre
Calgary, Alberta

MINUTES

PRESENT

President Leah Lawrence, P.Eng.
Past President Jim Smith, P.Eng., FEC
President-Elect Colin Yeo, P.Geo.
Vice-President Chan Wirasinghe, P.Eng., PhD, FEC, FCAE

Councillors George Eynon, P.Geo.
Allin Folinsbee, P.Geoph., PhD, FEC (Hon.)
Steve Hrudey, P.Eng., PhD
George Jergeas, P.Eng., PhD
Suzanne Kresta, P.Eng., PhD
Craig McFarland, P.Eng.
Brian Pearse, P.Eng.
Ginger Rogers, P.Geo.
Terri Steeves, P.Eng.
John Van der Put, P.Eng., FEC
Heidi Yang, P.Eng., FEC

Public Members Gary Campbell, QC
Mary Phillips-Rickey, CA
Fred Stewart, QC

Engineers Canada
Director Jim Beckett, P.Eng., FEC
Larry Staples, P.Eng., FEC
Dick Walters, P.Eng., FEC

Branch Observers Sean Lockhart, P.Eng., Central Alberta
Estela Zavala, P.Eng., Edmonton
Aditya Nookala, P.Eng., Fort McMurray
Mitch Cardno, P.Eng., Lakeland
Ahmed Ali, P.Eng., Lethbridge
Craig Maunder, P.Eng., Medicine Hat
Tanis Searle, P.Eng., Peace Region

Staff

Mark Flint, P.Eng., Chief Executive Officer
Malcolm Bruce, Chief Planner
Sharon Graham, Executive Assistant
Kate Handford, Manager Calgary Office
George Lee, FEC (Hon.), Manager Editorial Services
Ross Plecash, P.Eng., FEC, Director Corporate Affairs & Investigations
Bill Santo, P.Eng., FEC, Director Registration
Al Schuld, P.Eng., FEC, Registrar
Chris Shelton, Interim Finance Manager
Len Shrimpton, P.Eng., FEC, Chief Operating Officer
Mark Tokarik, P.Eng., LLB, FEC, Deputy Registrar

REGRETS

Councillor

Chris Ketchum, P.Eng.

Geoscientists

Canada Director

John Hogg, P.Geo.

Branch Observers

Justin McCrea, E.I.T., Vermilion River
Manfred Czerwinski, P.Eng., Calgary

1. CALL TO ORDER

2. APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:30 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes.

Motion No. 12-49 *MOVED BY GINGER ROGERS AND SECONDED BY GEORGE EYNON*
THAT the Meeting Agenda be approved as modified (items 5.1 and 5.2 moved to 11.2 and 11.3)
Motion No. 12-49 CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

Attendees were directed to the Volunteer Code of Conduct, Section C.

Steve Hrudey, Suzanne Kresta, and Leah Lawrence recused themselves from Item 11.1 Honors & Awards Committee.

4. CONSENT AGENDA

Motion No. 12-50 *MOVED BY JIM SMITH AND SECONDED BY HEIDI YANG*
THAT the Consent Agenda be accepted as modified with items 4.1.3 and 4.3.1 lifted.
Motion No. 12-50 CARRIED

5. BUSINESS LIFTED FROM THE CONSENT AGENDA

Items lifted from the Consent agenda will be dealt with as items 11.2 and 11.3

6. REGULATORY INFLUENCE AND LEADERSHIP

6.1 Canadian Engineering Accreditation Board (CEAB)

Malcolm Reeves, Chair, CEAB at Engineers Canada, gave a presentation on outcomes-based assessments.

There was discussion regarding the strengths and challenges of outcome based assessments including: accreditation procedures, transparency, substantive vs. surface program changes, program termination, and training of educators to apply outcomes-based assessment programs within the classroom

All members of Council were encouraged to put their names forward to participate in the audit experience when accreditation audits are done at local educational institutions (a few members of the local regulatory body are always invited to take part).

7. POLICY AND ENGAGEMENT

7.1 Canadian Framework for Licensure

CEO, Mark Flint, and Deputy Registrar, Mark Tokarik, made a presentation on the progress of the Canadian Framework for Licensure (CFL).

There was discussion on the CFL elements, license requirements, and policy direction as well as variances and alignments with other constituent associations.

ACTION ITEM: Mark Flint and Mark Tokarik were asked to provide an assessment on options to the proposed changes concerning licensing requirements for review at the February Council meeting.

Concerns expressed:

- The key consideration that “before becoming licensed as a professional engineer, all applicants must first be registered as an engineer-in-training” – could result in a negative impact for both foreign and domestic applicants.
- Loss of a provisional license would have a negative impact on internationally educated graduates.

Council members were encouraged to ask questions and express concerns to staff so issues could be researched and reported on.

ACTION ITEM: The suggestion was made to present a National Code of Ethics at the Annual General meeting for member’s consideration and approval.

7.2 Report from World Federation of Engineering Organizations (WFEO) Darrel Danyluk, WFEO Committee Chair, Engineering and the Environment, gave a presentation on his work with the WFEO.

8. ATTRACTION, RETENTION AND ADVANCEMENT OF INDIVIDUALS IN OUR PROFESSIONS

There was nothing to report

9. ORGANIZATIONAL RENWAL AND CONTINUITY

There was nothing to report

10. COUNCIL COMMITTEE REPORTS

10.1 Audit Committee

Chair of the Audit Committee, Craig McFarland, summarized his report, and Chris Shelton, Interim Finance Manager, provided additional details.

10.2 Compensation Committee

There was nothing to report

10.3 Finance Committee

John Van der Put, Chair of the Finance Committee, gave an overview of the Quarter Three financial report and the 2013 budget.

Motion No 12-52 *Moved by JOHN VAN DER PUT and Seconded By TERRI STEEVES*
That Council approve the APEGA 2013 Operating and Capital budgets as presented
Motion No 12-52 Carried

Council was advised to prepare for questions at the Annual General Meeting in regards to the difference of ten million dollars between the budgeted and actual amounts for this year (\$7 million for the unrestricted reserve and \$3 million for capital assets).

NOTE: assuming the Audit Committee adopts the new accounting changes, the 2013 unrestricted reserve would be reduced by a minimum of \$2.3 million. Further reductions may occur when the unfunded pension liability is recalculated at the end of 2012.

10.4 Geoscience Committee

Ginger Rogers, Chair of the Governance Committee, reported that progress is being made on incidental practice, and something should be finalized by the 2013 AGM. Originally there were three associations involved, and now two others have asked to be included.

10.5 Governance Committee

Chair of the Governance Committee, Jim Smith, presented this report.

Motion No. 12-53 *MOVED BY JIM SMITH AND SECONDED BY HEIDI YANG*
THAT Council approve the terms of reference of the Pension Committee as presented.
Motion No. 12-53 CARRIED

10.6 Nominating Committee: Jim Smith

Jim smith gave a verbal update on the work of the committee.

10.7 Pension Committee: Allin Folinsbee

Allin Folinsbee, member of the Pension Committee, reported that there is currently \$12.5 million in the APEGA pension fund, with an unfunded liability of an additional \$2.5 million (subject to a large number of assumptions). There was a review of management companies and annual fees charged, as well as options going forward (defined contribution and defined benefit plans).

10.8 Public Issues Committee: Leah Lawrence

There has been no meeting since September Council, but the report from the sub-group looking at the US Transportation Safety Report is anticipated.

10.9 Strategic Planning Committee

Colin Yeo, Chair of the Strategic Planning Committee, advised that the Strategic Retreat dates for 2013 would be May 3rd to 5th.

10.10 Summit® Awards Task Force

Colin Yeo, member of the Summit® Awards Task Force, advised that their report should be posted by mid-January.

10.11 Women in APEGA

Heidi Yang, a member of the Women in APEGA Committee, presented this report.

**Motion No. 12-54 MOVED BY HEIDI YANG AND SECONDED BY FRED STEWART
THAT Council reappoint Gail Powley, P.Eng. as the chair for the Women in APEGA Committee for another year ending December 31, 2013.
Motion No. 12-54 CARRIED**

11. OTHER COMMITTEE REPORTS

11.1 Honours & Awards Committee

Len Shrimpton, COO, presented this report. Leah Lawrence, Suzanne Kresta and Steve Hrudey recused themselves from this section of the meeting.

**Motion No. 12-55 MOVED BY BRIAN PEARSE AND SECONDED BY JOHN VAN DER PUT
THAT Council approve the recommendations of the Honours and Awards Committee for the 2013 recipients of the APEGA Summit Awards®.
Motion No. 12-55 CARRIED**

**Motion No. 12-56 MOVED BY CRAIG MCFARLAND AND SECONDED BY HEIDI YANG
THAT Council approve the recommendations of the Honours and Awards Committee for the 2014 nominees of the Canadian Engineers' Awards.
Motion No. 12-56 CARRIED**

In answer to the question of why so many awards had no nominees, Len Shrimpton, COO, replied that due to administrative issues, the usual annual notices encouraging members to nominate their peers did not get sent out.

11.2 Executive Committee Minutes Oct 24 2012

As a typo correction it was noted that on page two, paragraph four, of the October 24, 2012, Executive Committee Minutes, APENS should read APEGS.

11.3 APEGA ASET Joint Board of Examiners

The comment was made that work has been done in the past in creating timelines for the registration process to become a professional engineer or geoscientist, and it would be appropriate at some point in the future to track the same process for applications of PTechs.

12. REPORT FROM ENGINEERS CANADA

Jim Beckett, President-Elect of Engineers Canada, made a presentation on behalf of Engineers Canada to APEGA regarding the EnGenius program. Mr. Beckett presented the MOU of Support to CEO Mark Flint, and a cheque for \$50,000 to President, Leah Lawrence.

A written report was provided for information on activities of Engineers Canada.

President, Leah Lawrence, referred to the President's visits and mentioned a website for a Medicine Hat Permit holder (search: meggitt discovery channel video)

17. COMPLETION OF SELF-ASSESSMENT FORM

Everyone in attendance was asked to complete a Council Self-Assessment form and hand it in to Past President, Jim Smith, Chair of the Governance Committee.

18. NEXT MEETING

The next meeting of APEGA Council will be Thursday, February 21, 2012 in Edmonton

19. ADJOURNMENT

Motion No. 12-58 *MOVED BY COLIN YEO AND SECONDED BY SUZANNE KRESTA*
THAT Council adjourn the December 6, 2012 meeting at 3:55 p.m.
Motion No. 12-58 CARRIED

Signed by President, Leah Lawrence, P.Eng.

A handwritten signature in black ink that reads "Leah Lawrence". The signature is written in a cursive style with a period at the end.

Signed by Chief Executive Officer, Mark Flint, P.Eng.

A handwritten signature in blue ink that appears to be "Mark Flint". The signature is written in a cursive style.