



APPROVED

93rd ANNUAL GENERAL MEETING
Leah Lawrence, P.Eng., Chair
Fairmont Palliser Hotel – Crystal Ballroom
Calgary, Alberta
Saturday, April 20, 2013, 9:00 am

MINUTES

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. President Leah Lawrence, P.Eng., chaired the meeting.

The Chair welcomed everyone to the meeting, including those who were joining the meeting via webcast.

2. DECLARATION OF QUORUM

The Chair of the Credentials Committee, Mark Flint, P.Eng., provided the Credentials Report, advising that 92 professional voting members were registered at the meeting.

The Chair announced that, as the APEGA bylaws stipulate that a quorum at an Annual General Meeting is 60 professional members, a quorum was now present; notice of this annual general meeting was properly provided, and the meeting properly constituted for the transaction of business.

Approximately 140 people were in attendance at the meeting.

3. RULES FOR THE MEETING

The proposed Special Rules for the Meeting were read by Colin Yeo, P.Geo.

MOVED BY COLIN YEO, P.Geo., SECONDED
THAT the Special Rules for the Meeting be adopted as read.
ADOPTED

The Chair announced that the special rules were now in effect for the meeting. (attached)

4. APPOINTMENTS

In accordance with the special rules just approved, the Chair appointed Sharon Graham as Recording Secretary and Robert James as Parliamentarian.

The Chair also appointed Terri Steeves, P.Eng., John Vander Put, P.Eng., and Ginger Rogers, P.Geol., as members of the minutes approval committee, to review and approve the minutes of this meeting.

5. APPROVAL OF AGENDA

MOVED BY JIM BECKETT, P.Eng., SECONDED

To adopt the proposed agenda as circulated and supplied to each member at the time they registered for this AGM.

ADOPTED

6. INTRODUCTION OF HEAD TABLE

The platform participants were introduced as follows:

President	Leah Lawrence, P.Eng.
President Elect	Colin Yeo, P.Geo.
Past President	Jim Smith, P.Eng., FEC
Vice President	Chan Wirasinghe, P.Eng., PhD, FEC, FCAE
Chief Executive Officer	Mark Flint, P.Eng.
Parliamentarian	Robert James

7. INTRODUCTION OF SPECIAL GUESTS

The introduction of several special visitors and guests were made.

8. GREETINGS FROM GOVERNMENT

Ms. Linda Johnson, MLA for the Constituency of Calgary-Glenmore, brought greetings on behalf of the Government of Alberta.

9. GREETINGS FROM ENGINEERS CANADA

Catherine Karakatsanis, P.Eng., FEC, FCAE, President of Engineers Canada, brought greetings.

10. GREETINGS FROM GEOSCIENTISTS CANADA

Tim Corkery, P.Geo., President, Geoscientists Canada, brought greetings.

11. GREETINGS FROM THE ASSOCIATION OF SCIENCE AND ENGINEERING TECHNOLOGY PROFESSIONALS OF ALBERTA

Norman Kyle, R.E.T., P.L.(Eng.), Past President of ASET, brought greetings.

12. PAYMENT OF RESPECT TO MEMBERS DECEASED SINCE THE 2012 ANNUAL MEETING

A moment of silence for deceased members was observed.

13. MINUTES OF 2012 GENERAL MEETING

A copy of the minutes of the 2012 annual general meeting was provided to attendees, and as there were no objections, a reading of the minutes was waived. There were no corrections to the minutes, and they were approved as presented.

14. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

15. PRESIDENT'S REPORT

Leah Lawrence, P.Eng., presented the President's report for the 2012/13 term and referred to the published report on pages 2-3 of the 2012 Annual Report.

16. CHIEF EXECUTIVE OFFICER'S REPORT

Mark Flint, P.Eng., presented the CEO's Report for the 2012/13 term, and referred to the published report on pages 4-5 of the 2012 Annual report.

17. ANNUAL REPORTS OF THE BRANCHES

Roghoyeh Salmeh, P.Eng., Vice Chair of the Calgary Branch presented the highlights of activities in the Branches over the course of the past year, and referred to the report that was distributed to all members attending the meeting.

18. CONSTITUENT ASSOCIATION REPORTS

The President noted that reports from Professional Engineers Ontario, and the Association of Professional Engineers and Geoscientists of Manitoba had been distributed to all members attending the meeting.

19. ANNOUNCEMENT OF ELECTION RESULTS

Registrar, Al Schuld, P.Eng., FEC, gave the report of the Ballot Counting Committee.

For the office of vice-president, the candidate who received the highest number of votes was Mr. Jim Gilliland, P.Eng., PhD. The candidate who received the second highest number of votes was Ms. Connie Parenteau, P.Eng.

Mr. Jim Gilliland, P.Eng., PhD was declared elected first vice-president and president-elect, and Ms. Connie Parenteau, P.Eng., FEC, was declared elected second vice-president

For the office of Councillor, the four candidates who received the highest number of votes were Paul Knowles, P.Eng., Brad Hayes, P.Geol., PhD, Craig McFarland, P.Eng., and Wenona Irving, P.Eng., FEC who were each declared elected Councillors for a three year term.

The President asked each newly elected individual to stand and be recognized.

20. OBJECTION TO ELECTION RESULTS

There were no objections to the election results.

21. AUDITOR'S REPORT

Craig McFarland, P.Eng., Chair of the Audit Committee, presented the Auditor's Report, and referred to the written report on page 32 of the 2012 Annual Report.

Neil Cockburn of Kingston Ross Pasnak was available by telephone but no questions were asked.

22. APPOINTMENT OF AUDITOR FOR 2013

MOVED BY CRAIG MCFARLAND, P.Eng., SECONDED

That Ernst & Young, LLP be hereby appointed auditor for the Association for 2013, and that the Chief Executive Officer be authorized and instructed to set the remuneration of the auditor.

ADOPTED

23. APPOINTMENT OF NOMINATING COMMITTEE FOR 2013/14

MOVED BY Jim Smith, P.Eng., FEC, SECONDED

As recommended by Council, that the following members be appointed to and form the nominating committee for the coming year, with retiring President Leah Lawrence serving as the Chair; as returning members: Gary Bunio, P.Eng., Suncor, Calgary; Dwight Carter, P.Eng., Associated Engineering Alberta Ltd, Calgary; Lois Erichson, P.Eng., Nova Chemicals Corp., Red Deer; Gord Johnston, P.Eng., Stantec Consulting Ltd, Calgary; Chris Lee, P.Geol., Alexco Oil & Gas Corporation, Calgary; Eddie Lui, P.Eng., Imperial Oil Resources, Calgary, Al Maurer, P.Eng., Retired, Edmonton; Carolyn Preston, P.Eng., PhD, CONRAD, Calgary, and as new appointments: Syed Abbas, P.Eng., Alberta Transportation, Edmonton; John Duhault, P.Geoph., PetroBakken Energy Ltd., Calgary; Alma Eamer, P.Geol., Paramount Energy, Calgary; Samantha Etherington, P.Geol., Barrick Energy, Calgary; Alan Fair, P.Eng., CONRAD, Edmonton; Sami Fahmy, P.Eng., PhD, Public Works Govt Services Canada, Edmonton; Rob Fewings, P.Eng., Stantec Consulting Ltd, Edmonton;

Frank George, P.Eng., Shell Canada, Calgary; Bill Goodway, P.Geoph., Apache Canada Ltd, Calgary; Rick Green, P.Geoph., Retired, Calgary; Sheldon Hudson, P.Eng., Al-Terra Engineering Ltd., Edmonton; Doug Iverson, P.Geoph., Talisman Energy, Calgary; Larry Kostiuik, P.Eng., University of Alberta, Edmonton; Craig Lamb, P.Geol., Husky Oil Operations Limited, Calgary; Garry Lamb, P.Eng., Alberta Transportation, Calgary; John Lehnert, P.Eng., Beirsto Lehnert Ketchum Engineering Ltd, Grande Prairie; Geoff McMillan, P.Geol., Paramount Resources Ltd., Calgary; Alan Newcombe, P.Eng., Delcan Corporation, Calgary; George Pemberton, P.Geol., PhD, University of Alberta, Edmonton; Danielle Robertson, P.Geoph., Husky Energy, Calgary; Aminah Robinson, P.Eng., University of Alberta, Edmonton; Joy Romero, P.Eng., Canadian Natural Resources Limited, Calgary; Paul Ruffell, P.Eng., EBA Engineering Consultants, Edmonton; Dave Rumbold, P.Eng., FEC, Spartan Controls Ltd, Edmonton; Brad Smid, P.Eng., City of Edmonton, Edmonton; and Adrian Todeila, P.Eng., Norr Architects Engineers Planners, Calgary
ADOPTED

24. DATE FOR THE 2014 ANNUAL GENERAL MEETINGS

The Chair reminded the meeting that the members adopted a motion at the 2012 AGM to hold the 2014 AGM in Edmonton on April 26, 2014. The Chair urged all members to attend the meeting. Members will be asked to set the date and place of the 2015 AGM at the 2014 AGM in Edmonton.

25. NEW BUSINESS

There was no other new business.

26. STAKEHOLDERS' FORUM

A presentation was given by the President of OIQ., Daniel Lebel, ing., PMP, on lessons learned from the events in Quebec as related to the Quebec Commission of Inquiry on the Construction Industry.

27. INDUCTION OF PRESIDENT

Outgoing President, Leah Lawrence, P.Eng., introduced the incoming President, Colin Yeo., P.Geo., who read and declared the Oath of Office of the President. Leah Lawrence also presented the Treaty 8 Medallion to the newly sworn-in President, and Colin Yeo delivered his first speech as President of APEGA.

28. ADJOURNMENT

As there was no further business to come before the meeting the Chair declared the meeting adjourned at 11:35 a.m.

SPECIAL RULES OF ORDER FOR THE APEGA 2013 ANNUAL GENERAL MEETING

General Procedures

1. Members and guests shall register before being admitted to the business session.
2. When seeking the floor, a member shall proceed to a microphone and after recognition by the Chair, state their name and professional designation.
3. Oral reports by committee chairs shall not exceed five minutes.
4. Cell phones and pagers shall be silenced during the meeting. Video cameras and recording equipment, other than that approved by the president, shall not be permitted in the assembly hall.
5. The President shall appoint all committees and individuals in the conduct of the Annual General Meeting.

Motions and Resolutions

6. Motions shall be written, signed, and sent immediately to the desk of the Recording Secretary.
7. Only resolving clauses shall be presented to the assembly.

Debating and Voting

8. A member may speak to any question for a maximum of two (2) minutes unless the assembly grants special permission.
9. The chair shall limit debate of a resolution to a total of fifteen (15) minutes per resolution. Debate may be extended with the permission of the assembly.
10. Each member has the right to speak twice on the same question on the same day, but a member cannot make a second speech on that question so long as any member who has not spoken on that question desires the floor.
11. Voting is limited to Professional Members who are in possession of a voting card issued upon registration.

Minutes have been approved by the Minutes Approval Committee:
Ginger Rogers, P.Geo.
Terri Steeves, P.Eng.
John Van der Put, P.Eng.