



APPROVED

COUNCIL MEETING
Thursday, February 16, 2012
APEGGA Conference Centre
Calgary, Alberta

MINUTES

PRESENT

President	Jim Smith, P.Eng., FEC
President-Elect	Leah Lawrence, P.Eng.
Vice-President	Colin Yeo, P.Geol.
Councillors	Allin Folinsbee, P.Geoph., PhD, FEC (Hon.) Hartley Harris, P.Eng. Karen Henry, P.Eng., FEC Chris Ketchum, P.Eng. Suzanne Kresta, P.Eng., PhD Craig McFarland, P.Eng. Ken Porteous, P.Eng., PhD, FEC Ginger Rogers, P.Geol. Chan Wirasinghe, P.Eng., PhD, FEC, FCAE Heidi Yang, P.Eng., FEC
Councillor & Geoscientists Canada Director	John Hogg, P.Geol.
Public Members	Mary Phillips-Rickey, CA Fred Stewart, QC
Engineers Canada Director	Jim Beckett, P.Eng., FEC Mike Smyth, P.Eng., FEC Larry Staples, P.Eng., FEC
Branch Observers	Manfred Czerwinski, P.Eng., Calgary Genesh Charlyil, P.Eng., Central Alberta Wayne Kosick, P.Eng., Fort McMurray Mitch Cardno, P.Eng., Lakeland Kris McMenamon, P.Eng., Peace Region Justin McCrea, E.I.T., Vermilion River

Staff

Sharon Graham, Executive Assistant
Kate Handford, Calgary Office Supervisor
George Lee, FEC (Hon.), Manager Editorial Services
Pat Lobregt, FEC (Hon.), Manager Executive & External Liaison
Philip Mulder, APR, FEC (Hon.), Director Communications
Michael Neth, P.Eng., Director Compliance
Gerry O'Donnell, CGA, Director Finance & Administration
Ross Plecash, P.Eng., FEC, Director Corporate Affairs & Investigations
Al Schuld, P.Eng., FEC, Interim Chief Executive Officer & Registrar
Len Shrimpton, P.Eng., FEC, Chief Operating Officer
Tom Sneddon, P.Geol., Manager Geoscience Affairs
Mark Tokarik, P.Eng., LLB, FEC,

REGRETS

Past-President

Kim Farwell, P.Eng., FEC

Councillor

George Jergeas, P.Eng., PhD

Public Member

Gary Campbell, QC

Branch Observers

Michael Oli, P.Eng., Edmonton
Terry Hood, P.Eng., Lethbridge
Craig Maunder, E.I.T., Medicine Hat

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:30 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes. The President advised that there would be representatives coming in after lunch for items 6.5 and 6.7, and the agenda would be modified as necessary to accommodate this.

MOVED BY KAREN HENRY AND SECONDED BY CHRIS KETCHUM 12-01
THAT the Meeting Agenda be approved as modified.
CARRIED

2. CONSENT AGENDA

MOVED BY CHAN WIRASINGHE AND SECONDED BY Mary Phillips-Rickey 12-02
THAT the Consent Agenda be accepted as presented
CARRIED

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

4. EXECUTIVE COMMITTEE REPORT

4.1 February 14, 2012 Executive Committee Meeting

Interim Chief Executive Officer, Al Schuld, gave a verbal report from the Executive Committee Meeting which included the following highlights:

- Reviewed status of the Council Governance Manual
- Discussed terms of reference for the WinAPEGGA Committee
- Discussed a report and recommendations from the Practice Review Board regarding the Penhorwood Condo project
- Reviewed the process of issuance of a PSA in connection with a suspension
- Expenditures connected to APEGGA's involvement with PNWER were reviewed
- Details of liability insurance were discussed (see agenda item 2.3.2)
- Discussion regarding development of performance measures for Council Strategic plans
- Reviewed the status of the APEGBC/ASTTBC P.Tech initiative
- The Executive Committee was apprised that APEGGA has engaged the legal services of Field LLP to do work for various committees and departments
- Reviewed the AGM agenda and items to be included
- Discussed correspondence from a disgruntled former professional member

5. COUNCIL COMMITTEE REPORTS

5.1 Audit Committee

The Chair of the Audit Committee, Ken Porteous, presented this report.

There was discussion on amortization periods and amounts, as well as factors involved in evaluating the discount rate. It was noted that actuarial estimates involve a lot of uncertainties and that the amortization is meant to smooth out the fluctuations that occur over long periods of time.

Staff was asked to request more details from KRP regarding factors surrounding the discount rate, and report back to Council next year or sooner.

MOVED BY KEN PORTEOUS AND SECONDED BY COLIN YEO **12-03**
THAT Council approve the 2011 audited financial statements as presented for publication in the 2011 Annual Report and presentation at the 2012 Annual General Meeting
CARRIED

MOVED BY KEN PORTEOUS AND SECONDED BY SUZANNE KRESTA **12-04**
THAT Council recommend to the membership at the 2012 Annual General Meeting that Kingston Ross Pasmak LLP be appointed as auditors for the 2012 fiscal year.
CARRIED

5.2 Finance Committee

Karen Henry, Chair of the Finance Committee, gave an overview of the report.

5.3 Geoscience Committee

Ginger Rogers, Chair of the Geoscience Committee, asked Committee member John Hogg to speak to the report.

There was discussion on Incidental Practice and what it means for geoscience and engineering. It was suggested that any further discussion take place during the Geoscientists Canada portion of the agenda.

5.4 Governance Committee

Ken Porteous, member of the Governance Committee, summarized the report.

There was discussion on what would constitute an advisory committee versus a council committee.

MOVED BY KEN PORTEOUS AND SECONDED BY COLIN YEO **12-05**
That Governance propose amendments to the Governance Manual to address the inconsistency and limitations on Committees posed by the manual
CARRIED

MOVED BY KEN PORTEOUS AND SECONDED BY JOHN HOGG **12-06**
THAT Council receive the revisions to the Council Governance Manual for information and feedback by March 16.
CARRIED

5.5 WinAPEGGA Committee

Karen Henry, member of the WinAPEGGA Committee, gave the details of this report.

There was discussion on being more inclusive of geoscientists in the operating and reporting of the committee.

5.6 Enforcement Review Committee

Mike Neth, Director Compliance, summarized the report.

MOVED BY KAREN HENRY AND SECONDED BY FRED STEWART **12-07**
THAT Recognizing that Sections 83.01 and 97.1 of the EGGP Amendment Act 2011 are extensions of the concepts enshrined in Part 1 of the Act and that they effectively serve to reinforce Part 1, Council delegates to the ERC matters respecting the enforcement of compliance with these sections as if they were contained within Part 1 of the Act.
CARRIED

MOVED BY JOHN HOGG AND SECONDED BY HEIDI YANG **12-08**
THAT Council receive Section 3 of The APEGGA Enforcement Program Manual, titled "Guiding Principles of the APEGGA Enforcement Program" for review and comment by March 16, 2012.
CARRIED

6. INTERIM CHIEF EXECUTIVE OFFICER'S REPORTS

6.1* 2011 Business Plan Priorities Update

Len Shrimpton, Chief Operating Officer, reviewed the report that summarized the plan to the end of 2011.

6.2* Public Member Recommendations

Al Schuld, Registrar and Interim CEO, summarized this report.

MOVED BY KEN PORTEOUS AND SECONDED BY COLIN YEO **12-09**
THAT the Council approve the nomination to the Minister Human Services one of Ms. Maria David-Evans, B.Sc., MBA, MA, RSW; Dr. Sam Shaw, B.A., M.Sc., M.Ed., Ph.D.; or Dr. Paul Byrne, B.A., M.Ed., Ph.D., as a public member of the APEGGA Council for a three-year term from April 2012 to March 2015.
CARRIED

MOVED BY MARY PHILLIPS-RICKEY AND SECONDED BY HEIDI YANG **12-10**
THAT the Council approve the nomination to the Minister of Human Services one of Ms. Laura M. Schuler, B.A., LL.B., LL.M., ICD.D.; Dr. Sam Shaw, B.A., M.Sc., M.Ed., Ph.D.; or Mr. Fred R. Snell, B.Comm., FCA, to the APEGGA Board of Examiners for a three-year term from April 2012 to March 2015.
CARRIED

MOVED BY KAREN HENRY AND SECONDED BY ALLIN FOLINSBEE **12-11**
THAT the Council approve the nomination to the Minister of Human Services one of Dr. Paul Byrne, B.A., M.Ed., Ph.D.; Mr. Samuel Oboh, M.A., M.Sc., Architect, AAA, AIA, LEED®, AP; or Mr. Fred R. Snell, B.Comm., FCA, to the APEGGA Practice Review Board for a three-year term from April 2012 to March 2015.
CARRIED

6.3* Appointments to the Nominating Committee

Registrar and Interim CEO, Al Schuld, presented the report.

MOVED BY COLIN YEO AND SECONDED BY SUZANNE KRESTA **12-12**
THAT the list of members to be invited to sit on the 2012-13 Nominating Committee be approved as presented.
CARRIED

6.4* 2012 Annual General Meeting

Al Schuld, Registrar and Interim CEO, gave a summary of this report. The Executive Committee has suggested that Item 23 be renamed to Stakeholder Forum. The President's Report is to include a presentation of the year's highlights.

MOVED BY KEN PORTEOUS AND SECONDED BY CHRIS KETCHUM **12-13**
THAT Council approve the agenda for the 92nd Annual General Meeting of APEGGA as modified.
CARRIED

6.5* Research Project Report

Tim Moro, Senior Vice President with IPSOS Reid, presented results from the research project.

6.6* Secondary Professional Liability Insurance (5 attachments)

Registrar and Interim CEO, Al Schuld, presented a report with attachments for information.

Ken Porteous outlined concerns regarding the SPLI program.

MOVED BY KEN PORTEOUS AND SECONDED BY ALLIN FOLINSBEE
THAT APEGGA inform Engineers Canada that APEGGA has chosen to withdraw from the Secondary Liability Insurance Program effective March 31, 2012.
DEFEATED

Jim Beckett, a member of the 2007 SPLI Task Force, gave a brief history of the SPLI program, including decisions made by Council at that time. There was discussion on pros and cons of retaining the program, inclusions and exclusions of policy coverage, and premium amounts involved.

6.7* APEGGA Education Foundation

There was a presentation, based on the written report, by the APEGGA Education Foundation from President, Bill Roggensack, P.Eng., FEC, and Vice President, Dr. Fred Otto, P.Eng., FEC.

***MOVED BY KAREN HENRY AND SECONDED BY CHAN WIRASINGHE 12-14
THAT Council approve a revision to the APEGGA dues invoice that would incorporate an AEF
donation opt-out provision.
CARRIED***

There was discussion on the merits and drawbacks of an opt-out donation provision with a suggested contribution. Concerns included how this would be perceived by members, and the mechanics of clarifying which items are mandatory and which are voluntary.

7. REPORT FROM ENGINEERS CANADA

Engineers Canada Director Jim Beckett gave a summary of the written report.

Regarding material sent to APEGGA by Engineers Canada on their Strategic Plan and budget for 2013, Council members were asked to give feedback to EC directors as soon as possible as the plenary session is next Thursday and Board meeting Friday.

In response to the question of Engineers Canada's restriction on language courses, Director Jim Beckett replied that the restriction is not specifically on language courses but rather on how large a curriculum can be for an individual student. The concern is with the quality of the engineering education students would receive should they over-extend themselves.

In answer to the question of dues reduction as a result of the reserve fund surplus, Director, Mike Smyth, replied that a dues holiday for one year was a possibility.

It was remarked upon that no money has been allotted in the budget for funds to Geoscientists Canada for a share of Affinity payments, and a report on progress was requested for the next meeting.

8. REPORT FROM GEOSCIENTISTS CANADA

Geoscientists Canada Director, John Hogg, gave an overview of his report.

It was suggested that Council have a discussion about incidental practice and have a direction consistent with APEGGA's goals of mobility and serving the public.

In response to the request for an indication of support for the work that John Hogg is doing with Geoscientists Canada, a show of hands indicated that support was unanimous.

9. BRANCH CHAIRS' REPORT

Genesh Charyil, Chair of the Central Alberta Branch, provided highlights of the February 15, 2012 Branch Chairs' Meeting that included:

- In regards to upcoming President's visits, Branch Chairs were asked to notify Head Office if they have any specific facilities that may be beneficial or of interest for the President to visit
- Meetings with Permit Holders were discussed
- Information was presented regarding APEGGA's strategic issues, and the impending labour shortage
- There was a brief discussion regarding financial funding and partnership with corporations
- Discussion on other strategic initiatives such as women and aboriginals in engineering
- A new Outreach Manager was to be appointed, and a new website developed to promote engineering
- Council elections were discussed – specifically what branches could do to educate more members on the need to vote
- There was discussion about the branches requesting temporary support from Head Office during the first quarter of every year to help during this active time
- Many activities are happening in the branches – all are financially sound

10. COMPLETION OF SELF-ASSESSMENT FORM

Everyone was asked to fill out the Self-Assessment and Evaluation forms, and hand them in to Past President, Kim Farwell.

11. NEXT MEETING

The next meeting of Council will be Friday, April 20, 2012, in Edmonton.

12. STRATEGY SESSION

Leah Lawrence, Chair of the Strategic Planning Committee, updated Council on upcoming consultations with members and permit holders regarding the strategic planning process: what they most value, and strategic challenges they would like APEGGA to address over the next three to five years. There was also a half day session with senior staff two weeks ago regarding strategic priorities from the staff's viewpoint.

13. IN CAMERA

MOVED BY LEAH LAWRENCE AND SECONDED BY JOHN HOGG 12-15

That the meeting be moved in camera at 3:46 p.m.

CARRIED

MOVED BY JOHN HOGG AND SECONDED BY HEIDI YANG 12-16

That the meeting come out of in camera at 4:05 p.m.

CARRIED

14. REPORT FROM IN CAMERA

Material was circulated to Council in advance of the meeting, and the matter was discussed in camera.

MOVED BY JOHN HOGG AND SECONDED BY CHRIS KETCHUM 12-17

That APEGGA Council cancel the registration of Mr. Heinrich Bosman as a professional engineer pursuant to section 39(3) of the EGGPA Act on the basis that Mr. Bosman's original registration as a professional member was entered in error in the register.

CARRIED

15. ADJOURNMENT

MOVED BY CONCENSUS 12-18

That the meeting be adjourned at 4:10 p.m.

CARRIED

Signed by President, Jim Smith, P.Eng., FEC



Signed by Registrar & Interim Chief Executive Officer, Al Schuld, P.Eng., MBA, FEC

